



Offboarding ITAM

To: Kumari, Drishti

Thu 3/5/2026 9:02 AM

Cc: Chopra, Deepak; Choudhury, Gargi GC; +1 other

Low importance

Dear Drishti Kumari (703431465),

You are receiving this email because you have initiated an e-exit or exiting Genpact with your last working day (LWD) as 08 March 2026.

An automated ticket for returning your IT asset and accessories has been logged, however, if you want to submit these IT assets earlier, please raise a surrender request by [clicking here](#).

Follow these **two-step process** to get no-dues for IT assets:

Step-1: Check, confirm and resolve.

Click [here](#) to see the list of IT assets and accessories issued to you. In case of any discrepancies, please raise a ticket here to rectify the same before your date of exit.

Below are the IT assets tagged on your name as per latest records:

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