

Background Verification Form

Company name: AML RIGHTSOURCE INDIA PVT LTD NOIDA VPM No of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV

Divit Maggo

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EDUCATION			
Degree	Institute Name	Percentage	Year
MBA, Finance	BML Munjal University, Gurugram	75.50 %	2026
Bachelors in Vocational (Retail Management)	GGDSD College, Panjab University, Chandigarh	72.33 %	2023
Class XII (CBSE)	S.D. Vidya Mandir, Panipat	73.60 %	2019
Class X (CBSE)	S.D. Vidya Mandir, Panipat	72.20 %	2017

SKILLS
Technical: Financial Statement Analysis | Bank Reconciliation | Accounting | GST & TDS Compliance | Accounts Receivables / Payable
Tools: MS Excel | PowerPoint | ERP Systems | Power BI (Basic) | SQL (Basic) | Canva
Soft: Analytical Thinking | Attention to Detail | Documentation Discipline | Strong Communication | Time Management

PROFESSIONAL EXPERIENCE
Taneja Sales Co. | Panipat (12 months) Management Trainee June 2023 – May 2024

Roles & Responsibilities	Key Achievements
<ul style="list-style-type: none"> Posted day-to-day accounting entries for Accounts Payable and Accounts Receivable, ensuring accuracy of bills, invoices, and supporting documents. Assisted in AR/AP monitoring, tracking outstanding receivables, vendor payments, and ageing analysis. Supported bank reconciliations, verifying ledger balances with bank statements and resolving discrepancies. Assisted in inventory management, stock reconciliation, and documentation contributing to improved control and reduced revenue leakage. Supported expense verification, bill scrutiny, and internal controls through cross-checking invoices, statements, and approvals. Coordinated with internal teams for dispatch, billing, and customer collections, strengthening stakeholder coordination. 	<ul style="list-style-type: none"> Conducted bank reconciliations across multiple projects, ensuring accurate recording of cash balances. Reviewed and tracked statutory liabilities including GST and TDS, supporting compliance and documentation. Assisted in month-end closing activities, including validation of expenses, provisions, and ledger balances. Worked with ERP/MIS systems for accounts reporting and financial data validation. Coordinated with cross-functional teams to resolve accounting discrepancies under timelines.

INTERNSHIP AND PROJECTS
Experion Developers Pvt. Ltd. | Gurugram, Haryana April 2025 – June 2025

Finance & Accounting Intern	Key Achievements
<ul style="list-style-type: none"> Prepared P&L, Balance Sheet, and Cash Flow Statements as per standard accounting format. Analyzed revenues, expenses, depreciation, and working capital for accuracy. Tracked operating, investing, and financing cash flows to understand liquidity. 	<ul style="list-style-type: none"> Built a Power BI-based MIS dashboard to track revenues and performance. Supported management reporting by summarising key financial and operational metrics.

POSITIONS OF RESPONSIBILITY
BML Munjal University | Gurugram, Haryana Aug 2024 – July 2025

Operations Team Member – Wellness & Fight Club	Key Achievements
<ul style="list-style-type: none"> Led the planning and operations of wellness and sports initiatives during BMU's flagship event "67th Milestone," driving participation and promoting holistic well-being on campus. Managed logistics, game stalls, food counters, and marketing efforts, ensuring smooth execution. Collaborated with cross-functional teams to execute events for 250+ participants successfully. 	<ul style="list-style-type: none"> Secured 2nd position among 16 participants in Badminton in inter-school event

Team Lead – College Fest
GGDSD College | Panjab University | Chandigarh 2023

- Led a team of 5 to set up and operate a Trade Show Stall, generating revenue of ₹10,000.
- Managed event budgeting and resource allocation, strengthening financial planning and leadership skills.

ACHIEVEMENTS
Academics
Awarded from GGDSD College | Panjab University Academic Distinction: Ranked Top 3 consecutively for 3 years during undergraduate program at Panjab University.

Certifications

- Accounting: Principles of Financial Accounting – IESE Business School (Financial Statements & Accounting Principles)
- Microsoft Excel from Udemy – Advanced Excel, Data Analysis, Pivot Tables, Formulas, Visualization

Sports

- Secured 2nd position among 16 participants in Badminton in inter-school event

Image #1 not found.

Personal Information

Full Name	Divit Maggo
Former Name / Maiden Name	N/A
Mobile Number	8950955789
Father's Name	Mr. Rakesh Maggo
Spouse's Name	N/A
Date of Birth	11-04-2001
Age	24 years 11 months
Gender	male
Alternative Mobile Number	9355597500
Aadhar Card Number	N/A
Aadhar Card Number	N/A
Pan Card Number	N/A
Nationality	Indian
Marital Status	Single

Permanent Address

House no	980
Street	Huda Sector-11
District	Sector 11
City	Panipat
State	HR
Pincode	132103

Current Address

House no	980
Street	Huda Sector-11
District	Sector 11
City	Panipat
State	HR
Pincode	132103

EX EMPLOYMENT 2

If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

EX EMPLOYMENT 2

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 3

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 3	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 3	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

PREVIOUS EMPLOYMENT 3

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 4

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 4	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 4	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

PREVIOUS EMPLOYMENT 4

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 5

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 5	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 5	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

PREVIOUS EMPLOYMENT 5

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

POST GRADUATION

I haven't done my Post Graduation	
College Name:	BML Munjal University
College Location:	Kapriwas, Gurgaon
University Name:	BML Munjal University
Major / Specialisation	Finance
Course / Qualification:	MBA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	240A3010076
From (Approx):	01-07-2024
To (Approx):	30-03-2026
Current State:	result_awaited
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	
I haven't done my Post Graduation	
College Name:	BML Munjal University
College Location:	Kapriwas, Gurgaon
University Name:	BML Munjal University
Major / Specialisation	Finance
Course / Qualification:	MBA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	240A3010076
From (Approx):	01-07-2024
To (Approx):	30-03-2026
Current State:	result_awaited
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	

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GRADUATION

I haven't done my Graduation	
College Name:	GGDSD College
College Location:	Chandigarh
University Name:	Panjab University
Major / Specialisation	Retail Management
Course / Qualification:	Bachelors in Vocational
Part Time/ Full Time:	full_time
Roll Number / Register Number:	20044193
From:	01-07-2020
To:	30-05-2023
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	0
I haven't done my Graduation	
College Name:	GGDSD College
College Location:	Chandigarh
University Name:	Panjab University
Major / Specialisation	Retail Management
Course / Qualification:	Bachelors in Vocational
Part Time/ Full Time:	full_time
Roll Number / Register Number:	20044193
From:	01-07-2020
To:	30-05-2023
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	0

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12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	S.D.V.M
School Location:	Panipat
Board Name/University Name:	CBSE
Major Subjects	Commerce
Course / Qualification:	Commerce
Part Time/ Full Time:	full_time
Roll Number / Register Number:	2676302
From:	02-04-2018
To:	29-03-2019
Marksheet	1
I haven't done my 12th Standard	
School Name/College Name:	S.D.V.M
School Location:	Panipat
Board Name/University Name:	CBSE
Major Subjects	Commerce
Course / Qualification:	Commerce
Part Time/ Full Time:	full_time
Roll Number / Register Number:	2676302
From:	02-04-2018
To:	29-03-2019
Marksheet	1

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10TH STANDARD

I haven't done my 10TH Standard	
School Name/College Name:	S.D.V.M
School Location:	Panipat
Board Name/University Name:	CBSE
Major Subjects	English, Maths, Science, Hindi, SST
Course / Qualification:	10th
Part Time/ Full Time:	full_time
Roll Number / Register Number:	2183483
From:	04-04-2016
To:	30-03-2017
Marksheet	1
I haven't done my 10TH Standard	
School Name/College Name:	S.D.V.M
School Location:	Panipat
Board Name/University Name:	CBSE
Major Subjects	English, Maths, Science, Hindi, SST
Course / Qualification:	10th
Part Time/ Full Time:	full_time
Roll Number / Register Number:	2183483
From:	04-04-2016
To:	30-03-2017
Marksheet	1

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Employment Deails

Years of Experience	
No of Employment	0

Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Divit Maggo	Click to view attached document	27-03-2026
Full name of the candidate	Signature	Date of form filled

Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to onboarding@goldquestglobal.in. Additionally, you can reach out to us at onboarding@goldquestglobal.in.