



## AXIS BANK LTD

### PAYSIP FOR THE MONTH OF OCTOBER - 2025

EMPLOYEE NUMBER : 554759	BANK ACCOUNT : 925010028002559	STANDARD DAYS : 31
NAME : ISHITA	PF ACCOUNT : 554759	LOP DAYS : 0
DESIGNATION : ASSISTANT MANAGER	JOINING DATE : 12-JUN-2025	REFUND DAYS : 0
POSTED LOCATION : N3741:TARAORI		
GROUP DOJ : 12-JUN-2025		

EARNINGS	MONTHLY RATE	CURRENT MONTH	ARREARS	TOTAL	DEDUCTIONS	TOTAL
BASIC	8,427.00	8,427.00	0.00	8,427.00	EMPLOYEE P F	1,800.00
HOUSE RENT ALLOWANCE	4,214.00	4,214.00	0.00	4,214.00	BENEVOLENT FUND	330.00
LOCATION PAY	421.00	421.00	0.00	421.00		
LEAVE TRAVEL ALLOWANCE	1,250.00	1,250.00	0.00	1,250.00		
SPECIAL ALLOWANCE	4,452.00	4,452.00	0.00	4,452.00		
MOBILE HANDSET ALLOWANCE	3,333.00	3,333.00	0.00	3,333.00		
BROADBAND INTERNET	1,000.00	1,000.00	0.00	1,000.00		
STATUTORY BONUS..	1,400.00	1,400.00	0.00	1,400.00		
<b>GROSS EARNINGS</b>				<b>24,497.00</b>	<b>GROSS DEDUCTIONS</b>	<b>2,130.00</b>
<b>NET SALARY PAYABLE</b>				<b>22,367.00</b>		

**NET SALARY PAYABLE(IN WORDS) : TWENTY TWO THOUSAND THREE HUNDRED SIXTY SEVEN ONLY**

#### INCOME TAX CALCULATION FOR THE FINANCIAL YEAR 2025 - 2026

INCOME TAX CALCULATION					DETAILS OF PERQUISITES				
PARTICULARS	CUMULATIVE ADD: PROJECTED		ADD: CURRENT	ANNUAL	INVESTMENT DETAILS				
	(UP TO SEP 25)	(FOR 5 MONTHS)			(OCT 25)				
BASIC	30,618.00	42,135.00	8,427.00	81,180.00					
HOUSE RENT ALLOWANCE	15,311.00	21,070.00	4,214.00	40,595.00					
LOCATION PAY	1,530.00	2,105.00	421.00	4,056.00					
LEAVE TRAVEL ALLOWANCE	4,542.00	6,250.00	1,250.00	12,042.00					
SPECIAL ALLOWANCE	16,176.00	22,260.00	4,452.00	42,888.00					
MOBILE HANDSET ALLOWANCE	12,110.00	16,665.00	3,333.00	32,108.00					
BROADBAND INTERNET	3,633.00	5,000.00	1,000.00	9,633.00					
STATUTORY BONUS..	5,087.00	7,000.00	1,400.00	13,487.00					
<b>TOTAL</b>	<b>89,007.00</b>	<b>1,22,485.00</b>	<b>24,497.00</b>	<b>2,35,989.00</b>					
<b>SALARY FOR THE YEAR</b>				<b>2,35,989.00</b>					
ADD : INCOME RECEIVED FROM PREVIOUS EMPLOYER SALARY				0.00					
<b>GROSS INCOME</b>				<b>2,35,989.00</b>					
LESS : STANDARD DEDUCTION				75,000.00					
ADD : OTHER TAXABLE INCOME REPORTED BY THE EMPLOYEE				0.00					
<b>GROSS TAXABLE INCOME</b>				<b>1,60,989.00</b>					
Less: Deductions U/s 80CCD(1b), 80CCD(2)				0.00					
<b>INCOME CHARGEABLE TO TAX (ROUNDED OFF)</b>				<b>1,60,990.00</b>					
<b>INCOME TAX DEDUCTION</b>									
TOTAL INCOME TAX PAYABLE				0.00					
MARGINAL TAX TO BE RECOVERED FOR THIS MONTH				0.00					
LESS TAX DEDUCTED AT SOURCE TILL CURRENT MONTH				0.00					
REMAINING TAX PAYABLE/REFUNDABLE				0.00					
<b>TAX PAYABLE/REFUNDABLE PER MONTH</b>				<b>0.00</b>					
					<b>DETAIL OF TAX DEDUCTED TILL CURRENT MONTH</b>				
					<b>ELEMENT</b>				
					<b>DESCRIPTION</b>				
					<b>TAX AMT</b>				
					<b>FROM AMT</b>	<b>TO AMT</b>	<b>TAX RATE</b>	<b>TAX AMT</b>	
					0.00	1,60,990.00	0.00	0.00	
					<b>Total</b>			<b>0.00</b>	



## AXIS BANK LTD

### PAYSIP FOR THE MONTH OF NOVEMBER - 2025

EMPLOYEE NUMBER : 554759	BANK ACCOUNT : 925010028002559	STANDARD DAYS : 30
NAME : ISHITA	PF ACCOUNT : 554759	LOP DAYS : 8
DESIGNATION : ASSISTANT MANAGER	JOINING DATE : 12-JUN-2025	REFUND DAYS : 0
POSTED LOCATION : N3741:TARAORI	LWD : 09-DEC-2025	
GROUP DOJ : 12-JUN-2025		

EARNINGS	MONTHLY RATE	CURRENT MONTH	ARREARS	TOTAL	DEDUCTIONS	TOTAL
BASIC	8,427.00	6,180.00	0.00	6,180.00	EMPLOYEE P F	1,625.00
HOUSE RENT ALLOWANCE	4,214.00	3,090.00	0.00	3,090.00	BENEVOLENT FUND	330.00
LOCATION PAY	421.00	309.00	0.00	309.00		
LEAVE TRAVEL ALLOWANCE	1,250.00	917.00	0.00	917.00		
SPECIAL ALLOWANCE	4,452.00	3,265.00	0.00	3,265.00		
MOBILE HANDSET ALLOWANCE	3,333.00	2,444.00	0.00	2,444.00		
BROADBAND INTERNET	1,000.00	733.00	0.00	733.00		
STATUTORY BONUS..	1,400.00	1,027.00	0.00	1,027.00		
<b>GROSS EARNINGS</b>				<b>17,965.00</b>	<b>GROSS DEDUCTIONS</b>	<b>1,955.00</b>
<b>NET SALARY PAYABLE</b>				<b>16,010.00</b>		

**NET SALARY PAYABLE(IN WORDS) : SIXTEEN THOUSAND TEN ONLY**

#### INCOME TAX CALCULATION FOR THE FINANCIAL YEAR 2025 - 2026

INCOME TAX CALCULATION				DETAILS OF PERQUISITES			
PARTICULARS	CUMULATIVE ADD: PROJECTED (UP TO OCT 25)	ADD: CURRENT (FOR 1 MONTHS)	ANNUAL (NOV 25)				
BASIC	39,045.00	2,447.00	6,180.00				
HOUSE RENT ALLOWANCE	19,525.00	1,223.00	3,090.00				
LOCATION PAY	1,951.00	122.00	309.00				
LEAVE TRAVEL ALLOWANCE	5,792.00	363.00	917.00				
SPECIAL ALLOWANCE	20,628.00	1,293.00	3,265.00				
MOBILE HANDSET ALLOWANCE	15,443.00	968.00	2,444.00				
BROADBAND INTERNET	4,633.00	290.00	733.00				
STATUTORY BONUS..	6,487.00	406.00	1,027.00				
<b>TOTAL</b>	<b>1,13,504.00</b>	<b>7,112.00</b>	<b>17,965.00</b>				
<b>SALARY FOR THE YEAR</b>			<b>1,38,581.00</b>				
ADD : INCOME RECEIVED FROM PREVIOUS EMPLOYER SALARY			0.00				
<b>GROSS INCOME</b>			<b>1,38,581.00</b>				
LESS : STANDARD DEDUCTION			75,000.00				
ADD : OTHER TAXABLE INCOME REPORTED BY THE EMPLOYEE			0.00				
<b>GROSS TAXABLE INCOME</b>			<b>63,581.00</b>				
Less: Deductions U/s 80CCD(1b), 80CCD(2)			0.00				
<b>INCOME CHARGEABLE TO TAX (ROUNDED OFF)</b>			<b>63,590.00</b>				
<b>INCOME TAX DEDUCTION</b>							
TOTAL INCOME TAX PAYABLE			0.00				
MARGINAL TAX TO BE RECOVERED FOR THIS MONTH			0.00				
LESS TAX DEDUCTED AT SOURCE TILL CURRENT MONTH			0.00				
REMAINING TAX PAYABLE/REFUNDABLE			0.00				
<b>TAX PAYABLE/REFUNDABLE PER MONTH</b>			<b>0.00</b>				

#### LEAVE DETAILS

##### LOP DETAILS

EMP NO	EMP NAME	LOP TYPE	FROM DATE	TO DATE
554759	ishita	UNAUTHORIZED LOP	07-NOV-2025	07-NOV-2025
554759	ishita	UNAUTHORIZED LOP	19-NOV-2025	19-NOV-2025
554759	ishita	RESIGNATION SALARY HOLD	25-NOV-2025	30-NOV-2025

AXIS BANK LTD			
FULL AND FINAL SETTLEMENT			
EMP. NO : 554759	DESIGNATION : Assistant Manager	BANK NAME : AXIS BANK LTD	
NAME : ISHITA	PF ACCOUNT NO : 554759	SAVINGS A/C NO : 925010028002559	
GENDER : FEMALE	LENGTH OF SERVICE : 5 MTHS 28 DAYS	DEPARTMENT : RELATIONSHIP OFFICER	
DOJ : 12/06/2025	LOP DAYS : 3	LOCATION : N3741:TARAORI	
DOC :	LOP REF. DAYS : 5	ZONE : NORTH	
RESIGNATION DATE : 10/11/2025	SAL PAID TILL : 30/11/2025	ATTACH BRANCH CODE : N3741	
RELIEVING DATE : 09/12/2025	POSTED BRANCH DESC : N3741:TARAORI	ATTACH BRANCH NAME : TARAORI	
LWD : 09/12/2025	REASON : RESIGNATION	POSTED BRANCH CODE : 3741	
EPS ACCOUNT NO : MH/BAN/45239/353448	Extra PL Recovery Days : 0	Extra PL Recovery Reverse Days : 0	

EARNINGS	MONTHLY RATE	CURRENT MONTH	ARREARS	TOTAL	DEDUCTIONS	TOTAL
BASIC	8,427.00	1,631.00	1,405.00	3,036.00	EMPLOYEE P F	604.00
HOUSE RENT ALLOWANCE	4,214.00	816.00	702.00	1,518.00		
LOCATION PAY	421.00	81.00	70.00	151.00		
LEAVE TRAVEL ALLOWANCE	1,250.00	242.00	208.00	450.00		
SPECIAL ALLOWANCE	4,452.00	862.00	742.00	1,604.00		
MOBILE HANDSET ALLOWANCE	3,333.00	645.00	556.00	1,201.00		
BROADBAND INTERNET	1,000.00	194.00	167.00	361.00		
STATUTORY BONUS..	1,400.00	271.00	233.00	504.00		
<b>TOTAL</b>			<b>GROSS EARNINGS</b>	<b>8,825.00</b>	<b>GROSS DEDUCTIONS</b>	<b>604.00</b>
<b>NET SALARY PAYABLE / RECOVERABLE</b>				<b>8,221.00</b>		
<b>NET SALARY PAYABLE (IN WORDS) EIGHT THOUSAND TWO HUNDRED TWENTY ONE ONLY</b>						

**INCOME TAX CALCULATION FOR THE FINANCIAL YEAR 2025 - 2026**

INCOME TAX CALCULATION					DETAILS OF PERQUISITE			
PARTICULARS	CUMULATIVE (UP TO NOV 25)	ADD: PROJECTED (FOR 0 MONTHS)	ADD: CURRENT (DEC 25)	ANNUAL	ASSET PERQUISITES	:		0.00
BASIC	45,225.00	0.00	3,036.00	48,261.00	INVESTMENT DETAILS			
HOUSE RENT ALLOWANCE	22,615.00	0.00	1,518.00	24,133.00	DAYS TO SERVE			30
LOCATION PAY	2,260.00	0.00	151.00	2,411.00	LESS: DAYS SERVED			30
LEAVE TRAVEL ALLOWANCE	6,709.00	0.00	450.00	7,159.00	SHORTFALL BEFORE PL DAYS ADJ			0
SPECIAL ALLOWANCE	23,893.00	0.00	1,604.00	25,497.00	LESS: PL DAYS ADJ			0
MOBILE HANDSET ALLOWANCE	17,887.00	0.00	1,201.00	19,088.00	SHORTFALL			0
BROADBAND INTERNET	5,366.00	0.00	361.00	5,727.00	PL DAYS FOR ENCASH			0
STATUTORY BONUS..	7,514.00	0.00	504.00	8,018.00	SLAB WISE TAX DETAILS			
<b>TOTAL</b>	<b>1,31,469.00</b>	<b>0.00</b>	<b>8,825.00</b>	<b>1,40,294.00</b>	FROM AMT	TO AMT	TAX RATE %	TAX AMT
<b>SALARY FOR THE YEAR</b>				<b>1,40,294.00</b>	0.00	65,300.00	0.00	0.00
ADD : INCOME RECEIVED FROM PREVIOUS EMPLOYER SALARY				0.00	TOTAL			
<b>GROSS INCOME</b>				<b>1,40,294.00</b>	0.00			
LESS : STANDARD DEDUCTION				75,000.00	DETAILS OF TAX DEDUCTED TILL CURRENT MONTH			
ADD : OTHER TAXABLE INCOME REPORTED BY THE EMPLOYEE				0.00	ELEMENT DESCRIPTION			TAX AMT
<b>GROSS TAXABLE INCOME</b>				<b>65,294.00</b>				
Less: Deductions U/s 80CCD(1b), 80CCD(2)				0.00				
<b>INCOME CHARGEABLE TO TAX (ROUNDED OFF)</b>				<b>65,300.00</b>				
<b>INCOME TAX DEDUCTION</b>								
TOTAL INCOME TAX PAYABLE				0.00				
MARGINAL TAX TO BE RECOVERED FOR THIS MONTH				0.00				
LESS TAX DEDUCTED AT SOURCE TILL CURRENT MONTH				0.00				
REMAINING TAX PAYABLE/REFUNDABLE				0.00				
<b>TAX PAYABLE/REFUNDABLE PER MONTH</b>				<b>0.00</b>				

**LEAVE DETAILS**

**LOP DETAILS**

EMP NO	EMP NAME	LOP TYPE	DATE
--------	----------	----------	------

554759	SHITA	UNAUTHORIZED LOP	03-DEC-2025
554759	SHITA	UNAUTHORIZED LOP	04-DEC-2025
554759	SHITA	UNAUTHORIZED LOP	05-DEC-2025

**LOP REFUND DETAILS**

EMP NO	EMP NAME	LOP TYPE	DATE
554759	SHITA	UNAUTHORIZED LOP	07-NOV-2025
554759	SHITA	UNAUTHORIZED LOP	19-NOV-2025
554759	SHITA	RESIGNATION SALARY HOLD	26-NOV-2025
554759	SHITA	RESIGNATION SALARY HOLD	27-NOV-2025
554759	SHITA	RESIGNATION SALARY HOLD	30-NOV-2025

HR/185199/RL/5547591225323

Date: December 27, 2025

MS. ISHITA

Madam,

**Relieving Letter**

This has reference to your resignation letter dated **November 10, 2025**. The Competent Authority has accepted the same and you stand relieved from the services of the Bank as at the close of business on **December 09, 2025**.

You are advised that you will continue your obligations under the banking secrecy provisions to keep confidential all the customer data and the other information in respect of the Bank's business which have come to your knowledge while in services of the bank.

We thank you for your contributions made during your services with the Bank.

We wish you success in all your future endeavors.

Regards,  
**Suraj Kumar**  
**Human Resources**  
**Axis Bank Ltd.**

Signature Not Verified  
Digitally Signed by Suraj Kumar  
Date : 27-Dec-2025 04:09:38  
Location : MUMBAI

**This is a digitally signed document and does not require physical signature.**

HR/185199/EC/5547591225323  
Date: December 27, 2025

**TO WHOMSOEVER IT MAY CONCERN**

**Experience Certificate**

We certify that **MS. ISHITA, Employee Number 554759** was working with **Axis Bank Ltd.** from **June 12, 2025** to **December 09, 2025**. Her employment details are as follows:

Last Designation Held	:	ASSISTANT MANAGER
Role	:	BRANCH:BRANCH RELATIONSHIP OFFICER
Location	:	TARAORI

We wish her success in all her future endeavours.

Regards,  
**Suraj Kumar**  
Human Resources  
Axis Bank Ltd.

Signature Not Verified  
Digitally Signed by Suraj Kumar  
Date : 27-Dec-2025 04:09:39  
Location : MUMBAI

**This is a digitally signed document and does not require physical signature.**

FYI- Ishita-554759 Your resignation has been auto approved.

HR Axis Bank <Noreply@oracle.com>

To: Ishita1

Cc: Resignation hrops

Mon 11/24/2025 8:17 AM

**CAUTION : External Email - VALIDATE SENDER before CLICKING on Links/Attachments.**

Dear . Ishita,

We wish to inform you that your resignation request dated has been accepted by the respective authority & your approved last working date (LWD) is 09-12-2025 However, your relieving shall be subject to fulfilment of the following conditions.

**1) Exit Checklist Clearance:**

Your exit checklist will be triggered post approval of your exit. You have to get your exit checklist cleared by all stakeholders before leaving the Bank, else your relieving formalities will be placed on hold.

**2) Full & Final Settlement:**

Your relieving formalities will be completed in 30 days from the date of your all 'Exit Checklist' item clearance or relieving date whichever is later.

**3) Communication:**



ENG IN 14 08-12-20