

NIDHI JHA

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CAREER OBJECTIVE:

To work with an organization that offers responsibilities, challenges, and decision-making opportunities, where I can blend my knowledge for continuous growth and better career prospects.

PROFESSIONAL QUALIFICATION

Ghaziabad **PGDM in Finance & Marketing**
Institute of Management Studies, Ghaziabad
with 9.39 CGPA

ACADEMICS

2021 **Bachelor of Business Administration**
GIIT College/Kolhan University
86.07%

2017 **12th**
Church School Beldih/ISC
93%

INTERNSHIPS

Local Head Office (LHO), Delhi **State Bank of India (SBI)**
Identifying the pain points in KYC and Simplified KYC process updation.
Duration: 15th May - 10th July (2025)

- Supported SBI's KYC compliance by reviewing documents and staying updated with RBI/SBI circulars.
- Conducted research across 20+ branches to identify KYC pain points.
- Performed data collection, cleaning, and analysis in Excel to improve process efficiency.
- Built strong understanding of banking operations, risk management, and data-driven decision-making.

Jamshedpur **Rento**
Business Operations Intern
Duration: 15th Dec 2022-17th June (2023)

- Managed operational and financial data using Google Sheets and MS Word; prepared accurate agreements, invoices, and billing documents.
- Performed inventory reconciliation, tracked stock levels, and identified discrepancies to maintain operational accuracy.
- Coordinated with clients and delivery partners to resolve queries and ensure timely order fulfillment.

Jamshedpur **MVD Securities**
Market and Product Research
Duration: 15th Jan-31st march (2022)

- Compared equity, debt and hybrid mutual funds across major AMCs based on AUM, expense ratio, performance and overall strategy.
- Studied category trends such as Large Cap, Mid Cap, ELSS, Liquid and Short Duration funds using fund fact sheets and industry reports.

EXTRA CO-CURRICULAR ACTIVITIES & ACHIEVEMENTS

Value Based Certifications

- Post-graduate certification in financial market, PGCFM (Ongoing)

NISM certifications

- VII-SORM
- XV-Research Analyst
- XVI-Commodity Derivatives
- VA- Mutual Fund Distributor
- NCFM Commercial Banking
- NCFM Technical analysis
- Excel for Finance Coursera
- Credit Management and Evaluation in Banks (Ongoing)

Positions of Responsibility

- Secretariat (Student Co-Ordinator) of Melange (inter-college event).
- Student Co-Ordinator for inter-school competitions.

Technical Skills

- Microsoft Office suite (Excel, Word, PowerPoint)
- Financial Modelling (Skill91)
- Data Visualisation with Excel (PwC)
- Excel for Finance (Coursera)
- Portfolio Construction

Achievements

- Selected for the IIM Immersion Program at IIM Indore
- First Rank Holder (Batch Topper), Commerce stream - Church School Beldih

PERSONAL SKILLS & COMPETENCIES

- Communication & Presentation
- Problem-Solving
- Team collaboration
- Empathy and emotional awareness
- Self-motivation and discipline

Hobbies & Interests

- Cooking
- Listening music
- Reading Editorials