



04 March 2026

**Paras Sharma**  
**Emp Id: 912189**

**Resignation Acceptance cum Relieving Letter**

Dear Paras,

This is with reference to your resignation dated 27 February 2026 from the services of the organization. We hereby inform you that your resignation has been accepted and you would be relieved by 27 February 2026.

I would also like to take this opportunity to remind you that, under your Contract of Employment, you remain bound by all clauses relating to confidentiality, restrictive covenants, Social Media Policy, and any other applicable guidelines. These shall continue to remain in force even after your separation from the organisation. Any breach of these obligations may result in appropriate action in accordance with Company policies, including withdrawal of any related benefits, wherever applicable.

Your Experience Letter will be issued upon completion of the No Dues clearance from the Finance Department. You are requested to coordinate with the Finance team for processing your Full and Final Settlement.

On behalf of the organization, I would like to thank you for your services and wish you success in your future endeavors.

Please sign the duplicate letter as acknowledgement and receipt or provide email acknowledgement.

For and on behalf of Hays Business Solutions Pvt. Ltd.

**Megha Agrawal**  
**Director – People & Culture (HR, L&D)**

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