



18-Mar-2026

Mr. Rajeev Ranjan Srivastava  
OHR ID -703317563  
Management Trainee

Flat-5, Balaji Apartment, Dharam Colony, Palam Vihar Extension, Gali No.5 Shiv Mandir Road, Gurugram, Haryana, 122017

Dear Rajeev,

This bears reference to your resignation dated 15-DEC-2025. We accept your decision with regret.

As per Genpact Policy and basis the agreed relieving date, you stand relieved from the services of the organization on the close of business hours on 14-MAR-2026.

During your tenure from 18-FEB-2022 to 14-MAR-2026, your contribution to the company has been appreciated.

The settlement amount (if payable) as computed by the Genpact Payroll Team would be credited to your salary account as per the payroll records.

We wish you all the best for your future endeavors.

Note: It is recommended to keep your current salaried bank account active for a minimum of 1 year from your date of relieving to ensure fast and hassle-free transactions by the company.

Yours Sincerely,  
For and on behalf of Genpact India

**Anamita Basu**  
**Human Resources**  
*For any query pls.contact*  
[hr.helpdeskexit@genpact.com](mailto:hr.helpdeskexit@genpact.com)

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