


# Background Verification Form

Company name: AML RIGHTSOURCE INDIA PVT LTD NOIDA UP Mode of Application: NORMAL BGV(EMPLOYMENT)

## Applicant's CV

**SHUBHANGI RAMAN**  
Financial Management Professional  
Email: singhshubhangi9572@gmail.com | Contact: +91 9572163061  
LinkedIn: linkedin.com/in/shubhangi-raman | Location: Ranchi, Jharkhand



**PROFESSIONAL SUMMARY**  
Detail-oriented Finance Postgraduate with strong academic exposure to financial analysis, risk management, AML/KYC fundamentals, and data interpretation. Seeking an entry-level Analyst role at AML Right Source to support transactions monitoring, customer due diligence, and compliance operations through analytical and structured thinking.

**CORE COMPETENCIES**  
Financial: Financial Analysis, MIS Reporting, Forecasting, Risk Assessment, Reconciliation  
Technical: Advanced Excel, Power BI, SQL, Tally Prime, MS Office  
Compliance: RBI Guidelines, KYC Norms, AML, Internal Audit Standards

**SOFT SKILLS**  
Analytical Thinking, Analytical Thinking, Attention to Detail, Documentation Accuracy, Problem Solving, Communication Skills, Team Collaboration, Time Management

**INTERNSHIP**  
Bharti AXA Life Insurance – Summer Intern | Mumbai | Apr 2024 – Jun 2024  
- Performed product suitability and risk assessment.  
- Built Power BI dashboards and competitor analysis models.  
- Conducted CIMAS-SERVQUAL-based performance evaluation.

**EDUCATION**

	Year	Institute, University/ Board	% /CGPA
PGDM – Finance	2025	Xavier Institute of Social Service, Ranchi	8.43
B. Sc	2022	Ranchi University (Nirmala College), Ranchi	90.56%
12th	2018	Vivekananda Vidya Mandir, Ranchi	77.80%
10th	2016	Vivekananda Vidya Mandir, Ranchi	10

**ACADEMIC PROJECT**  
Presented research paper titled "Aligning Customer Expectations and Perceptions in Insurance: The CIMAS-SERVQUAL Model" at the International Conference on Modern Manufacturing and Management Intelligence, organized by the Department of Production and Industrial Engineering, NIT Jamshedpur.  
Focused on service quality gap analysis, data-driven insights, and performance evaluation.

**CERTIFICATIONS & ACHIEVEMENTS**  
- NISM Series V-A: Mutual Fund Distributors  
- IRDAI IC-38 Certified  
- Advanced Microsoft Excel – Udemy (Pivot Tables, Power Query, Advanced Functions, Dashboards, Data Analysis)  
- Tally Prime with GST – Udemy (Accounting, GST Returns, Ledger Management, Financial Statements)

**EXTRA-CURRICULAR ACTIVITIES**  
- Led the Student Council at XISS Ranchi, overseeing operations and coordinating student activities.  
- Participated in various debate competitions, showcased strong communication and critical thinking skills.  
- Rewarded with 2nd prize in Geeta Chanting Competition from Ramkrishna Mission-School level.

Govt ID #1



भारत निर्वाचन आयोग  
ELECTION COMMISSION OF INDIA  
मतदाता फोटो पहचान पत्र - Elector Photo Identify Card

MYG8383168

नाम: शुभांगी रमन  
Name: Shubhangi Raman  
पिता का नाम: राधा रमन  
Father's Name: Radha Raman  
लिंग / Gender: महिला / Female  
जन्म तिथि / आयु:  
Date of Birth / Age: 26-11-2000

Govt ID #2



पता: बिसाइड बी/1604 साइट -4, सेक्टर 2 निअर वाइबीएन पब्लिक स्कूल,  
रांची, धूरवा, नगरी, रांची, झारखंड- 834004  
Address: BESIDE B/1604 SITE -4, SECTOR 2 NEAR YBN  
PUBLIC SCHOOL, RANCHI, DHURWA, NAGARI, RANCHI,  
JHARKHAND- 834004

## Personal Information

Full Name	Shubhangi Raman
Former Name / Maiden Name	N/A
Mobile Number	9572163061
Father's Name	Radha Raman
Spouse's Name	N/A
Date of Birth	26-11-2000
Age	25 years 4 months
Gender	female
Alternative Mobile Number	6200421448
Aadhar Card Number	308715655261
Aadhar Card Number	N/A
Pan Card Number	GTLPR6921P
Nationality	Indian
Marital Status	Single

## Permanent Address

House no	Beside B/1604
Street	Sector 2, SITE -4
District	HEC Colony, Dhurwa
City	Ranchi
State	JH
Pincode	834004

## Current Address

House no	D-106
Street	Oxy Homez, Ioni-bhopura road,D-Mart
District	Tilla Moore Road Bhopura
City	Loni Ghaziabad
State	UP
Pincode	201105

## EX EMPLOYMENT 2

If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

## EX EMPLOYMENT 2

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

## PREVIOUS EMPLOYMENT 3

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 3	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 3	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

## PREVIOUS EMPLOYMENT 3

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

## PREVIOUS EMPLOYMENT 4

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 4	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 4	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

## PREVIOUS EMPLOYMENT 4

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

## PREVIOUS EMPLOYMENT 5

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 5	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 5	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

## PREVIOUS EMPLOYMENT 5

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

## POST GRADUATION

I haven't done my Post Graduation	
College Name:	Xavier Institute of social service
College Location:	Ranchi, Jharkhand
University Name:	Xavier Institute of social service
Major / Specialisation	Financial Management
Course / Qualification:	MBA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	XISS/FM/23-25/025
From (Approx):	20-07-2023
To (Approx):	03-05-2025
Current State:	completed
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	1
Degree Certificate	1
I haven't done my Post Graduation	
College Name:	Xavier Institute of social service
College Location:	Ranchi, Jharkhand
University Name:	Xavier Institute of social service
Major / Specialisation	Financial Management
Course / Qualification:	MBA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	XISS/FM/23-25/025
From (Approx):	20-07-2023
To (Approx):	03-05-2025
Current State:	completed
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	1
Degree Certificate	1

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## GRADUATION

I haven't done my Graduation	
College Name:	Nirmala College
College Location:	Ranchi, Jharkhand
University Name:	Ranchi University
Major / Specialisation	Mathematics
Course / Qualification:	B.Sc.
Part Time/ Full Time:	full_time
Roll Number / Register Number:	19BS5451996
From:	08-04-2019
To:	03-08-2022
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	1
Degree Certificate	0
I haven't done my Graduation	
College Name:	Nirmala College
College Location:	Ranchi, Jharkhand
University Name:	Ranchi University
Major / Specialisation	Mathematics
Course / Qualification:	B.Sc.
Part Time/ Full Time:	full_time
Roll Number / Register Number:	19BS5451996
From:	08-04-2019
To:	03-08-2022
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	1
Degree Certificate	0

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## 12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	Vivekananda Vidya Mandir
School Location:	Ranchi Jharkhand
Board Name/University Name:	CBSE
Major Subjects	Science
Course / Qualification:	12 th -Higher secondary
Part Time/ Full Time:	full_time
Roll Number / Register Number:	7692309
From:	04-04-2016
To:	05-04-2018
Marksheet	1
I haven't done my 12th Standard	
School Name/College Name:	Vivekananda Vidya Mandir
School Location:	Ranchi Jharkhand
Board Name/University Name:	CBSE
Major Subjects	Science
Course / Qualification:	12 th -Higher secondary
Part Time/ Full Time:	full_time
Roll Number / Register Number:	7692309
From:	04-04-2016
To:	05-04-2018
Marksheet	1

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## 10TH STANDARD

I haven't done my 10TH Standard	
School Name/College Name:	Vivekananda Vidya Mandir
School Location:	Ranchi Jharkhand
Board Name/University Name:	CBSE
Major Subjects	General
Course / Qualification:	Matriculation
Part Time/ Full Time:	full_time
Roll Number / Register Number:	7253598
From:	03-04-2014
To:	20-03-2016
Marksheet	1
I haven't done my 10TH Standard	
School Name/College Name:	Vivekananda Vidya Mandir
School Location:	Ranchi Jharkhand
Board Name/University Name:	CBSE
Major Subjects	General
Course / Qualification:	Matriculation
Part Time/ Full Time:	full_time
Roll Number / Register Number:	7253598
From:	03-04-2014
To:	20-03-2016
Marksheet	1

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## POST GRADUATION

University / Institute Name	Xavier Institute of social service
Course	PGDM
Specialization Major	Financial Management
Start Date	2023-07-20
End Date	2025-05-03
Gap Status	1 years and 0 months

## GRADUATION

University / Institute Name	Ranchi University
Course	B.Sc.
Specialization Major	Mathematics
Start Date	2019-04-04
End Date	2022-07-05
Gap Status	0 years and 11 months

## SENIOR SECONDARY

School Name	Vivekananda Vidya Mandir
Start Date	2016-04-05

## SECONDARY

School Name	Vivekananda Vidya Mandir
Start Date	2014-04-02
End Date	2016-05-28

## Employment Deails

Years of Experience	
No of Employment	0

## Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Shubhangi Raman	<a href="#">Click to view attached document</a>	28-03-2026
<b>Full name of the candidate</b>	<b>Signature</b>	<b>Date of form filled</b>

## Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in). Additionally, you can reach out to us at [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in).