

## PROFESSIONAL SUMMARY

Results-driven professional with 6+ years of total experience, including 1 year and 11 months of experience in Transaction Monitoring and Financial Crime Compliance, supporting a U.S. investment banking client. Skilled in identifying red flags, conducting due diligence (CDD/EDD), and drafting clear investigation reports. Proficient in using leading compliance tools such as Lexis Nexis and World-Check systems to investigate suspicious activity. Experienced in analyzing customer and transaction behavior to identify unusual patterns, mitigate financial crime risks, and ensure adherence to global AML/CFT regulations. Additionally, bring 4.5+ years of customer-facing experience, combining strong analytical, communication, and stakeholder management skills with a commitment to accuracy and compliance excellence.

## WORK EXPERIENCE

### Senior Associate – Genpact Ltd

Compliance, Transaction Monitoring, AML | May 2024 – Present

- Monitored daily transactions and alerts flagged by the AML system to identify suspicious behavior and potential red flags.
- Conducted in-depth investigations by analyzing customer profiles, KYC documents, and transactional behavior.
- Performed Enhanced Due Diligence (EDD) on high-risk clients and large value transactions.
- Drafted clear, concise case narratives outlining the investigation process, findings, and risk assessments.
- Utilized tools including Lexis Nexis, World-Check, Remitco, and BNY Mellon platforms.
- Conducted negative media screening to assess reputational risks and identify adverse information.
- Participated in internal quality review and peer feedback cycles to ensure consistency and compliance with SOPs.
- Specialized in identifying trends like structuring, dormancy, initial funding anomalies, and unusual customer behavior.

### Senior Executive – Centre for Sight (CFS PHARMA & OPTICAL PRIVATE LIMITED)

Optical Sales | Nov 2019 – Apr 2024

- Advised clients on frame/lens choices based on prescriptions and lifestyle needs.
- Managed client records, handled billing queries, and supported end-to-end optical operations.
- Collaborated with doctors and internal teams to ensure seamless customer experience.
- Built long-term relationships that resulted in high referral and retention rates.

## EDUCATION

- Bachelor of Commerce (B. Com) | Ramanujan College, Delhi University | 2015 – 2018
- Intermediate (Class XII) | Govt. Sarvodaya Bal Vidyalaya, New Delhi | 2015
- Matriculation (Class X) | Govt. Sarvodaya Kanya Vidyalaya, New Delhi | 2013

## SKILLS

- **Transaction Monitoring (AML):** Reviewing and investigating system-generated alerts to detect red flags and potential money laundering risks.
- **KYC / CDD / EDD:** Conducting Customer Due Diligence and Enhanced Due Diligence for high-risk clients and large-value transactions.
- **Suspicious Activity Detection:** Identifying unusual transaction patterns, anomalies, and financial crime typologies.

- **Negative Media & Adverse Screening:** Performing open-source intelligence and database checks to assess reputational risks.
- **Compliance Tools:** Lexis Nexis and World-Check
- **Regulatory Compliance (AML/CFT):** Knowledge of FATF guidelines, USA PATRIOT Act, OFAC, and global AML standards.
- **Quality Review & Reporting:** Drafting investigation summaries, preparing case narratives, and ensuring accuracy in compliance reporting.
- **Productivity Tools: Microsoft 365** and Google Workspace.
- **Team Support & Training:** Mentoring and conducting knowledge-transfer sessions for new analysts to ensure process adherence.

## LANGUAGES

- English – Proficient
- Hindi – Native

## INTERESTS

- Fitness
- Running
- Painting
- Personal Finance

## ACHIEVEMENTS & RECOGNITION

- Recognised **three times** in Quarterly Rewards & Recognition program for consistent high performance and commitment to compliance excellence.
- Received **client appreciation** for contributing to the reduction of aged alerts by improving investigation turnaround time and maintaining high-quality standards.
- Conducted **knowledge transfer and training sessions** for new analysts joining the Transaction Monitoring team, supporting smooth onboarding and process adherence.