

Akansh Sharma

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Career Summary

Completed Bachelor of Business Administration from Guru Gobind Singh Indraprastha University (United College of Education) with a strong foundation in financial analysis, technical market insights, and risk assessment. Seeking an entry-level analyst role to apply my analytical skills, knowledge of financial management, and enthusiasm for finance in driving organizational success and growth.

Profession Qualification

Bachelor of Business Administration CGPA 8.2

Sep 2022 – Sep 2025

United College of Education, Guru Gobind Singh Indraprastha University

6 months Stock Trading course from DIPE Institute, Noida

Jan 2023 – June 2023

Education Qualification

12th, Cambridge School Noida (CBSE)

2021- 2022

10th, Cambridge School Noida (CBSE)

2019- 2020

Work Experience

Accounts Executive – Muvtons Castors Pvt. Ltd.

May 2025- Oct 2025

- Recorded daily accounting entries and maintained accurate financial ledgers using Tally/ERP, ensuring data integrity for analysis.
- Conducted bank, purchase, and sales reconciliations to identify variances and support financial accuracy.
- Reviewed purchase orders, GRNs, and vendor invoices, strengthening payment verification and internal control processes.
- Assisted in GST and TDS computations with complete documentation, contributing to compliant financial reporting.
- Supported inventory audits and collaborated with the stores team to ensure stock accuracy and improve operational efficiency.

Finance Intern – Vansh Industries

Feb 2025- May 2025

- Maintained and updated financial ledgers with accuracy, ensuring proper recording of daily transactions.
- Processed vendor and customer invoices, verified supporting documents, and ensured timely payments and receipts.
- Performed reconciliation tasks including purchase and sales reconciliation to maintain error-free accounts.
- Assisted in day-to-day financial operations such as data entry, bookkeeping, expense tracking, and report preparation.
- Ensured compliance with accounting standards and supported the finance team during audits and monthly closing.

Member- Finance Club

- Participated in financial workshops, market discussions, and case studies to strengthen analytical skills.
- Worked on budgeting, event planning, and coordinating finance-related activities for the club.
- Contributed to preparing presentations on stock markets, taxation, and corporate finance topics.
- Collaborated with team members on quizzes, competitions, and financial awareness events on campus.

Skills and Strengths

- Equity & Derivatives Market Knowledge
- Stock Trading
- Technical and Fundamental Analysis Knowledge
- Tally / ERP Accounting
- MS Excel / MS Word
- Problem- Solving skills
- Critical Thinking
- Time Management

Extracurricular

- Completed SEBI Investor Awareness Test
- NCC 'A' certified
- Completed internship in NGOs
- Winner in intercollege Chess competition
- Winner in Badminton tournament interschool