

## Present Address:

Tri Nagar New Delhi-110035

## Permanent Address

Tri Nagar New Delhi-110035

## Skills

- Analytical & Problem Solving.
- Data Analysis.
- Transaction monitoring.
- MS Tools.
- KYC Handling.
- Risk Management.
- CRM Management.
- Effective Communication.

## Education & Training

*Expected in 04/2026*

### PGDM:

Finance & Marketing

### FOSTIIMA BUSINESS SCHOOL

New Delhi

*2021-24*

**B.Com: 68.03%**

### Delhi University

New Delhi

*2020-21*

**12th: 73.25%**

### DAV Public School

New Delhi

*2017-18*

**10th: 73.75%**

### DAV Public School,

New Delhi

## Certificates

- **Risk Management** (by COURSERA)
- **Research Analyst** (pursuing by NISM Series XV)

# Harsh Sharma

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## Experience

### Internship

#### Bajaj Capitals LTD.

- Conducted **investment research** to enable advisors to develop comprehensive financial plans for 9 clients.
- Guided **9 clients** through the end-to-end **KYC** onboarding journey to ensure operational efficiency.
- Managed new **business documentation** and conducted Quality Assurance to ensure 100% regulatory compliance.
- Managed **client communications** and tracked 9 accounts, preparing reports to ensure accurate **data monitoring** and effective oversight.

## Achievements

Recognized by Bajaj Capital's Head of HR with a **Letter of Appreciation** for exemplary professionalism, consistent punctuality, and outstanding dedication throughout internship tenure.

## Positions of Responsibility

- Elected as the Head of the Rotary Club among 450+ students in 2017.
- Elected as the Vice-President of the Rotary Club in 2018.
- Initiated and executed two new events in the Rotary fest, involving 500+ participants all over Delhi at G.L Bajaj institute Noida.
- Arranged a sponsorship of 200 Study kits and distributed among kids.

## Extracurricular Activities

- First Position in Zonal Football Tournament.
- First Position in DILA at Delhi National Rotary Club.
- Second Position in Zonal Football Tournament.