

RANDEEP KAUR

CONTACT

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SKILLS

TOOLS & TECHNICAL SKILLS

- POWER BI TABLEAU
- MICROSOFT EXCEL
- MICROSOFT POWERPOINT
- GOOGLE WORKSPACE (DOCS, SHEETS , SLIDES)

SOFT SKILLS

- BUSINESS ANALYSIS
- PROBLEM SOLVING
- TIME MANAGEMENT
- LEADERSHIP & TEAM
- COLLABORATION
- DATA VISUALISATION
- BUSINESS ANALYSIS PRESENTATION & STORY TELLING

ACHIEVEMENTS

SLEEPWELL THINK-PAIR-SHARE

- Secured 1st Prize in the group activity "Health Warriors" by developing innovative health and wellness solutions under time constraints.
- Showcased leadership, teamwork, and collaboration while working with a diverse group of peers.
- Strengthened communication and presentation skills by effectively presenting and defending ideas before a panel.

PROFILE

MBA student specializing in Business Analytics and Operations, with a strong interest in data-driven decision-making and process optimization. Skilled in tools like Excel, Tableau and Power BI. Eager to apply analytical and strategic thinking to solve real-world business challenges.

INTERNSHIP

FUTURE LAB STUDIO (Gurgaon)

JULY 2025 - AUGUST 2025

Business Analyst Intern

- Data Analysis & Reporting**

Collected, cleaned, and structured client/market data to identify business trends and opportunities. Created reports and dashboards to support decision-making.

- Requirement Extraction & Insights**

Queried and summarized datasets to highlight customer usage patterns and recurring issues. Provided actionable insights that helped refine project requirements.

- Business Communication & Presentation**

Prepared stakeholder-ready presentations summarizing requirements, competitor research, and recommendations. Used visuals and workflows to simplify complex findings

EDUCATION

- GALGOTIAS UNIVERSITY** 2024 - PRESENT
Master in Business Administration
Dual Specialisation (Business analytics & Operations)
- HEMCHAND YADAV UNIVERSITY** 2021 - 2024
Bachelor in Commerce

CERTIFICATES

GOOGLE ANALYTICS CERTIFICATE

- Gained hands-on experience in building interactive dashboards and reports using Power BI with real-time data connectivity.
- Applied data modeling, transformation, and visualization techniques to derive actionable business insights.

POWER - BI MICRO COURSE

- Proficient in utilizing the Google Analytics interface to set up tracking codes, events, goals, and dashboards for comprehensive audience, acquisition, and behavior analysis.
- Skilled in applying segments, filters, conversion tracking, and attribution models to generate actionable insights and support data-driven decision-making.

DATA SCIENCE & ANALYTICS WORKSHOP

- Gained foundational knowledge of data science with hands-on experience in data collection, cleaning, preprocessing, and exploratory data analysis (EDA).
- Applied analytical tools like Excel and Python to identify trends, solve business problems, and present insights through case studies and visualizations.

LANGUAGE

- English (Fluent)
- Hindi (Fluent)
- Punjabi (Intermediate)