



## Personal Information

Full Name	Shivani Singh
Former Name / Maiden Name	N/A
Mobile Number	7367867836
Father's Name	Umesh Kumar Singh
Spouse's Name	N/A
Date of Birth	01-10-1998
Age	27 years 6 months
Gender	female
Alternative Mobile Number	9693743196
Aadhar Card Number	350341125381
Aadhar Card Number	N/A
Pan Card Number	KKWPS5695P
Nationality	Indian
Marital Status	Single

## Permanent Address

House no	6/65
Street	Lohiya Nagar, Kankarbagh Colony.
District	N/A
City	Patna
State	BR
Pincode	800020

## Current Address

House no	S-1, 1206
Street	Supertech Czar Suites, Omicron 1
District	N/A
City	Greater Noida
State	UP
Pincode	201310

## LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	0
Name of the Employer:	Vikas Kumar Singh
Job Location:	Patna
Employee ID:	N/A
Designation:	Office and Accounts Manager
UAN Number:	
From Date:	01-06-2022
To Date:	15-05-2024
Name of the Reporting Manager:	Vikas Kumar Singh
Manager's Contact No:	8340301235
Manager's Contact Email:	
Reasons for leaving:	For pursuing PGDM
HR Name:	
HR Contact No:	
HR Email ID:	dezinequest@gmail.com
Last Salary Drawn:	22000
Position Type:	permanent
Current Status:	relieved_completed_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	
Relieving Letter	1
Latest 3 months pay slip	
I am a Fresher and do not have any prior employment experience	0
Name of the Employer:	Vikas Kumar Singh
Job Location:	Patna
Employee ID:	N/A
Designation:	Office and Accounts Manager
UAN Number:	
From Date:	01-06-2022
To Date:	15-05-2024
Name of the Reporting Manager:	Vikas Kumar Singh

## LATEST EMPLOYMENT 1

Manager's Contact No:	8340301235
Manager's Contact Email:	
Reasons for leaving:	For pursuing PGDM
HR Name:	
HR Contact No:	
HR Email ID:	dezinequest@gmail.com
Last Salary Drawn:	22000
Position Type:	permanent
Current Status:	relieved_completed_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	
Relieving Letter	1
Latest 3 months pay slip	

## EX EMPLOYMENT 2

If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

## EX EMPLOYMENT 2

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

## PREVIOUS EMPLOYMENT 3

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 3	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 3	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

## PREVIOUS EMPLOYMENT 3

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

## PREVIOUS EMPLOYMENT 4

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 4	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 4	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

## PREVIOUS EMPLOYMENT 4

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

## PREVIOUS EMPLOYMENT 5

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 5	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 5	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

## PREVIOUS EMPLOYMENT 5

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

## POST GRADUATION

I haven't done my Post Graduation	0
College Name:	Darbhanga House
College Location:	Ashok Rajpath, Patna-800006
University Name:	Patna University
Major / Specialisation	Finance & Accounts
Course / Qualification:	M.Com
Part Time/ Full Time:	full_time
Roll Number / Register Number:	09160292
From (Approx):	14-07-2019
To (Approx):	25-05-2022
Current State:	completed
Marksheet	
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1
I haven't done my Post Graduation	0
College Name:	Darbhanga House
College Location:	Ashok Rajpath, Patna-800006
University Name:	Patna University
Major / Specialisation	Finance & Accounts
Course / Qualification:	M.Com
Part Time/ Full Time:	full_time
Roll Number / Register Number:	09160292
From (Approx):	14-07-2019
To (Approx):	25-05-2022
Current State:	completed
Marksheet	
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1

## GRADUATION

I haven't done my Graduation	
College Name:	Magadh Mahila College
College Location:	Opposite Gandhi Maidan, Patna, Bihar
University Name:	Patna University
Major / Specialisation	Accounts Hons.
Course / Qualification:	B.Com
Part Time/ Full Time:	full_time
Roll Number / Register Number:	09160292
From:	08-07-2016
To:	08-05-2019
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	
I haven't done my Graduation	
College Name:	Magadh Mahila College
College Location:	Opposite Gandhi Maidan, Patna, Bihar
University Name:	Patna University
Major / Specialisation	Accounts Hons.
Course / Qualification:	B.Com
Part Time/ Full Time:	full_time
Roll Number / Register Number:	09160292
From:	08-07-2016
To:	08-05-2019
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	

## 12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	Dr. G.L. Dutta D.A.V. Public School
School Location:	Transport Nagar, Kankarbagh Colony, Patna
Board Name/University Name:	CBSE
Major Subjects	Commerce
Course / Qualification:	Senior Secondary
Part Time/ Full Time:	full_time
Roll Number / Register Number:	7621222
From:	15-04-2014
To:	21-05-2016
Marksheet	1
I haven't done my 12th Standard	
School Name/College Name:	Dr. G.L. Dutta D.A.V. Public School
School Location:	Transport Nagar, Kankarbagh Colony, Patna
Board Name/University Name:	CBSE
Major Subjects	Commerce
Course / Qualification:	Senior Secondary
Part Time/ Full Time:	full_time
Roll Number / Register Number:	7621222
From:	15-04-2014
To:	21-05-2016
Marksheet	1

## 10TH STANDARD

I haven't done my 10TH Standard	
School Name/College Name:	Dr. G.L. Dutta D.A.V. Public School
School Location:	Transport Nagar, Kankarbagh Colony, Patna
Board Name/University Name:	CBSE
Major Subjects	English, Science, S.st., Sanskrit, Mathematics
Course / Qualification:	Matriculation
Part Time/ Full Time:	full_time
Roll Number / Register Number:	7145688
From:	20-04-2013
To:	20-05-2014
Marksheet	1
I haven't done my 10TH Standard	
School Name/College Name:	Dr. G.L. Dutta D.A.V. Public School
School Location:	Transport Nagar, Kankarbagh Colony, Patna
Board Name/University Name:	CBSE
Major Subjects	English, Science, S.st., Sanskrit, Mathematics
Course / Qualification:	Matriculation
Part Time/ Full Time:	full_time
Roll Number / Register Number:	7145688
From:	20-04-2013
To:	20-05-2014
Marksheet	1

## Employment Deails

Years of Experience	
No of Employment	

## Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Shivani Singh		02-04-2026
<b>Full name of the candidate</b>	<b>Signature</b>	<b>Date of form filled</b>

## Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in). Additionally, you can reach out to us at [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in).