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Thakur, Somnath
to Gulam, Karthik, me

Mar 31, 2026, 10:29 AM (10 days ago)

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Hi Bhavik,

Apologies for the delay in response. We acknowledge and accept your resignation.

As per company policy, confirmed employees are required to serve a **60-day notice period**. Due to business n challenging for us relieving you early, however, considering your situation we can relieve you on 30th April 2026 with us will be **30th April 2026**.

The remaining days of your notice period will be adjusted against your **earned leave balance**. In case there is shortfall, the corresponding amount will need to be recovered. Please note that **only earned leaves** will be con adjusting the shortfall in the notice period.

Regarding your Full & Final (F&F) settlement, this is expected to be processed by the 25th of the month following your las the F&F process, please complete the required form using the link below after your last working day:

[Former Employee Portal](#)

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