

Background Verification Form

Company name: AML RIGHTSOURCE INDIA PVT LTD NOIDA UP Mode of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV



CHETNA

E-mail: chetna_asm@gmail.com
Phone: 9821534021
LinkedIn: <https://www.linkedin.com/in/c-hetna-335585267>
Address: New Delhi, India

CAREER OBJECTIVE

Seeking to apply my finance knowledge and analytical skills in a dynamic organization while contributing to its growth and enhancing my professional development

TECHNICAL COMPETENCIES

MS Word | PowerPoint | Canva | Excel | Basics In Power BI

INTERPERSONAL SKILLS

Teamwork | Decision Making | Learning & adaptability skills | Communication & Presentation skills

INTERESTS & HOBBIES

Singing | Painting | Reading

LANGUAGES KNOWN

English | Hindi

EDUCATION

PGDM from Apeejay school of management, Dwarka
Session 2024-2026 | Pursuing
Vivekananda Institute of professional | GGSIP University, Delhi
Session: 2021-2024 | Percentage: 82.80%
Intermediate (CBSE) | Geeta Bal Bharti Sr. Sec. School, Delhi
Session: 2020-2021 | Percentage: 54.5%
Matriculation (CBSE) | Geeta Bal Bharti Sr. Sec. School, Delhi
Session: 2018-2019 | Percentage: 58%

INTERNSHIPS & PROJECTS

Bajaj Allianz Life Insurance | Finance Intern
April – July 2025

- Project: Fundamental and Technical analysis of NBFC Sector
- Learned trading concepts and use of key market indicators.
- Calculated NAV and evaluated portfolio performance.

Sukoon Foundation | NGO Intern

February – March 2025

- Conducted activities on mental health awareness sessions.
- Taught employees the basics of MS Word, Excel, and cybersecurity.

ACADEMIC ACHIEVEMENTS & PROJECTS

New Product Development Metina (2025)

- Developed and launched a product, creating offers and pricing strategies to generate revenue
- Managed end to end operations including packaging, presentation, and customer satisfaction.

Review Paper

Apeejay School of Management 2025

- Review of Green financing In Promoting Sustainable Business Practices in India

Review Paper

Apeejay School of Management 2024

- Understanding The Role of Consumer Attitude Towards E-Banking Services

CERTIFICATIONS & AWARDS

- Financial Planning (Basic) By NISM 2025
- Data Visualization with Power BI (Basic) by Great Learning 2024
- Education For Sustainable Development by NPTEL 2024

EXTRA CURRICULAR & CO-CURRICULAR ACHIEVEMENTS

- Member, Finance Club

Govt ID #1

आयकर विभाग
INCOME TAX DEPARTMENT

भारत सरकार
GOVT. OF INDIA

स्थायी लेखा संख्या कार्ड
Permanent Account Number Card
CVLPC0881R

नाम / Name
CHETNA

पिता का नाम / Father's Name
ROBIN

जन्म की तारीख /
Date of Birth
13/06/2004

हस्ताक्षर / Signature

10122022



Personal Information

Full Name	Chetna
Former Name / Maiden Name	N/A
Mobile Number	9821534021
Father's Name	Robin
Spouse's Name	.
Date of Birth	13-06-2004
Age	21 years 10 months
Gender	female
Alternative Mobile Number	9599278017
Aadhar Card Number	4787 3891 4535
Aadhar Card Number	N/A
Pan Card Number	CVLPC0881R
Nationality	Indian
Marital Status	Single

Permanent Address

House no	R/58
Street	N/A
District	N/A
City	N/A
State	DL
Pincode	110032

Current Address

House no	R/58
Street	N/A
District	N/A
City	N/A
State	DL
Pincode	110032

EX EMPLOYMENT 2

If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

EX EMPLOYMENT 2

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 3

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 3	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 3	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

PREVIOUS EMPLOYMENT 3

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 4

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 4	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 4	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

PREVIOUS EMPLOYMENT 4

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 5

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 5	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 5	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

PREVIOUS EMPLOYMENT 5

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

POST GRADUATION

I haven't done my Post Graduation	0
College Name:	Apeejay School of management
College Location:	Dwarka
University Name:	Apeejay School of Management
Major / Specialisation	Finance
Course / Qualification:	PGDM
Part Time/ Full Time:	full_time
Roll Number / Register Number:	32/149
From (Approx):	01-08-2024
To (Approx):	14-04-2026
Current State:	pursuing
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	
I haven't done my Post Graduation	0
College Name:	Apeejay School of management
College Location:	Dwarka
University Name:	Apeejay School of Management
Major / Specialisation	Finance
Course / Qualification:	PGDM
Part Time/ Full Time:	full_time
Roll Number / Register Number:	32/149
From (Approx):	01-08-2024
To (Approx):	14-04-2026
Current State:	pursuing
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	

Result



Name: CHETNA
Reg. No.: 32149

Batch: 2024-26 | Term: 5

SM : B+

OS : C

SCA : B+

L&FE-B : A+

FRM&D : A-

FP : B

IBPE&VC : C

Live Project : B+

TGPA-5 : 7.00

CGPA : 7.24

*** END OF RESULT ***

OK

GRADUATION

I haven't done my Graduation	
College Name:	Vivekananda institute of professional studies - technical campus
College Location:	Pitampura
University Name:	Guru Gobind Singh Indraprastha University
Major / Specialisation	Finance
Course / Qualification:	BBA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	14617701721
From:	01-11-2021
To:	18-06-2024
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	1
Degree Certificate	1
I haven't done my Graduation	
College Name:	Vivekananda institute of professional studies - technical campus
College Location:	Pitampura
University Name:	Guru Gobind Singh Indraprastha University
Major / Specialisation	Finance
Course / Qualification:	BBA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	14617701721
From:	01-11-2021
To:	18-06-2024
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	1
Degree Certificate	1

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12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	Geeta Bal Bharati Senior Secondary School
School Location:	Rajgarh colony, Delhi
Board Name/University Name:	central board of secondary education
Major Subjects	English, Economics, Mathematics, Accountancy, Hindi music. vocal
Course / Qualification:	Commerce
Part Time/ Full Time:	full_time
Roll Number / Register Number:	14604190
From:	01-04-2019
To:	01-02-2021
Marksheet	1
I haven't done my 12th Standard	
School Name/College Name:	Geeta Bal Bharati Senior Secondary School
School Location:	Rajgarh colony, Delhi
Board Name/University Name:	central board of secondary education
Major Subjects	English, Economics, Mathematics, Accountancy, Hindi music. vocal
Course / Qualification:	Commerce
Part Time/ Full Time:	full_time
Roll Number / Register Number:	14604190
From:	01-04-2019
To:	01-02-2021
Marksheet	1

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10TH STANDARD

I haven't done my 10TH Standard	
School Name/College Name:	Geeta Bal Bharati senior secondary school
School Location:	Rajgarh colony, Delhi
Board Name/University Name:	central board of secondary education
Major Subjects	English, Hindi, Mathematics, science, social science
Course / Qualification:	Secondary School (10th)
Part Time/ Full Time:	full_time
Roll Number / Register Number:	8151380
From:	01-04-2018
To:	01-02-2019
Marksheet	1
I haven't done my 10TH Standard	
School Name/College Name:	Geeta Bal Bharati senior secondary school
School Location:	Rajgarh colony, Delhi
Board Name/University Name:	central board of secondary education
Major Subjects	English, Hindi, Mathematics, science, social science
Course / Qualification:	Secondary School (10th)
Part Time/ Full Time:	full_time
Roll Number / Register Number:	8151380
From:	01-04-2018
To:	01-02-2019
Marksheet	1

[Click to open the file](#)

POST GRADUATION

University / Institute Name	apeejay school of management
Course	PGDM
Specialization Major	Finance
Start Date	2024-08-01
End Date	2026-04-14
Gap Status	0 years and 2 months

GRADUATION

University / Institute Name	Vivekananda institute of professional Studies
Course	BBA
Specialization Major	Finance
Start Date	2021-11-01
End Date	2024-06-18
Gap Status	0 years and 9 months

SENIOR SECONDARY

School Name	Geeta Bal Bharti senior secondary school
Start Date	2019-04-01

SECONDARY

School Name	Geeta Bal Bharti senior secondary school
Start Date	2018-04-01
End Date	2019-02-01

Employment Deails

Years of Experience	
No of Employment	0

Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Chetna	Click to view attached document	01-05-2026
Full name of the candidate	Signature	Date of form filled

Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to onboarding@goldquestglobal.in. Additionally, you can reach out to us at onboarding@goldquestglobal.in.