

JAI KISHAN JETLEY

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PROFESSIONAL SUMMARY

Data Assurance and Compliance Auditor with nearly 3 years of experience in data quality auditing, KYB/KYC verification, compliance monitoring, and CRM data governance across enterprise digital and fintech platforms. Skilled in root cause analysis, process optimization, and operational reporting to drive data integrity and regulatory adherence in high-volume environments. Proficient in Salesforce, Microsoft Dynamics 365, and performance reporting frameworks.

TECHNICAL SKILLS

Technical: Salesforce CRM, Microsoft Dynamics 365, Microsoft Excel, SQL (Basic)

Domain Expertise: Data Quality Assurance, KYB & KYC Compliance, AML Compliance, Financial Crime Risk, Risk & Control Frameworks, Compliance Monitoring, Data Analysis, Root Cause Analysis, Fraud Prevention, Regulatory Compliance (RBI/PMLA)

Business Skills: SOP Development & Governance, KPI Monitoring, MBR/QBR Reporting, Process Optimization, Operational Reporting, Quality Metrics, Stakeholder Management, Cross-functional Collaboration

PROFESSIONAL EXPERIENCE

TELUS Digital

Noida, India

*Data Quality & Compliance Auditor – KYB / Risk Assurance | Client: **LinkedIn***

July 2024 – Present

- Conducted end-to-end **KYB verification and contract lifecycle audits** of LinkedIn business profiles, applying data governance and compliance standards to ensure **100%+ SOP adherence** across all audit cycles.
- Performed **root cause analysis** on data discrepancies, compliance deviations, and process gaps; delivered corrective action plans that **reduced recurring audit errors month-on-month** – recognized as **#1 error-detection auditor** across the full team.
- Executed **risk-based data validation and compliance monitoring** to identify anomalies impacting fraud detection and regulatory reporting, directly strengthening the organization's financial crime risk posture.
- Supported **KYC/KYB due diligence** in alignment with **AML and financial crime prevention** standards, ensuring accurate identity verification and thorough documentation review.
- Contributed to **process governance and audit control improvements** by documenting SOP updates and escalating operational risk areas, resulting in measurable **process optimization** across audit workflows.
- Delivered **operational reporting** and communicated audit findings to compliance teams and senior client stakeholders, supporting regulatory alignment and targeted remediation.
- Spearheaded **weekly client calibration sessions** to resolve disputed compliance cases; led **KPI monitoring and MBR/QBR reporting**, deputizing for Team Leader in workload and EOD management – awarded **3x Quarterly Top Performer** for consistent audit accuracy and quality metrics excellence.

Amazon Pay India

Noida, India

KYC Compliance & Fraud Risk Specialist

April 2023 – June 2024

- Processed **80–100 KYC verification cases daily**, ensuring identity validation and strict **regulatory compliance (RBI/PMLA)** in a high-volume fintech environment – achieved **100% task accuracy** across all assigned audit and backfill work.
- Identified **data inconsistencies and financial crime risk indicators**, escalating through **internal risk control and governance procedures** to effectively mitigate compliance exposure.
- Executed **document verification and fraud prevention controls**, applying compliance monitoring and **data analysis** to reduce identity-related risk incidents measurably.
- Resolved complex compliance escalations while maintaining **top-tier quality metrics**; recognized as **top performer** for KYC operational excellence and customer satisfaction.

EDUCATION

MBA – Operations & Finance (Pursuing) | Swami Vivekanand Subharti University (SVSU), Meerut

2025 – Present

Bachelor of Business Administration (BBA) – Finance | Swami Vivekanand Subharti University (SVSU), Meerut

2021 – 2024