
JATIN SURYAVANSHI

KYC & AML (Team Lead)

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CAREER OBJECTIVE

Accomplished AML/KYC Team Lead (CAMS Certified – Association of Certified Anti-Money Laundering Specialists, ACAMS) with hands-on experience in end-to-end KYC operations, team supervision, and compliance oversight. Proven expertise in workload management, high-risk case reviews, stakeholder coordination, and audit support.

PROFESSIONAL EXPERIENCE: -

KYC & AML, Team Lead

WNS Pvt. Ltd.

July 2023 - Till Date

RESPONSIBILITIES AND ROLE DETAILS: -

- Led a team of **AML/KYC Analysts**, ensuring timely completion of **CDD, EDD**, and periodic review cases within agreed SLAs.
- Acted as the **primary escalation point** for complex, high-risk customer profiles, including **PEPs, adverse media**, and regulatory-sensitive cases.
- Performed **quality checks (QC)** on **KYC files** and **transaction monitoring** alerts to ensure accuracy, completeness, and policy adherence.
- Allocated daily workloads, monitored analyst productivity, and ensured **optimal case distribution** across the team.
- Monitored **high-risk transactions** and conducted thorough fraud investigations using multiple detection tools
- Provided **hands-on guidance, coaching, and feedback** to analysts to improve quality scores and reduce rework on AML and KYC framework.
- Ensured compliance with **internal AML/KYC policies, SOPs, and regulatory requirements**.

- Supported onboarding and **training of new joiners**, helping them understand KYC procedures and risk assessment methodologies.
- Coordinated with **Compliance, Risk, and Onboarding teams** to resolve documentation gaps and case-related queries.
- Assisted management by preparing **MIS reports, productivity dashboards, and quality metrics**.
- Participated in **internal audits and quality reviews**, addressing findings and implementing corrective actions.
- Identified process gaps and suggested **operational improvements** to enhance efficiency and turnaround time.
- Ensured timely closure of **backlogs and remediation cases** assigned to the team.

KYC & AML, Deputy Manager

HDFC bank Pvt Ltd

Feb 2022 – July 2022

RESPONSIBILITIES AND ROLE DETAILS: -

- Managed end-to-end AML/KYC operations including **CDD, EDD, Periodic Review, and Event-Driven Reviews**
- Supervised multiple teams/queues, ensuring **operational excellence, risk mitigation, and regulatory compliance**
- Reviewed and approved **high-risk client profiles**, complex ownership structures, and **UBO analysis**
- Ensured adherence to global **AML policies**, FATF guidelines, and local regulatory requirements
- Oversaw **quality assurance frameworks**, root cause analysis, and corrective action plans
- Handled **escalations, compliance breaches, and regulatory observations**.
- Collaborated with **Compliance, Risk, Legal, and Business teams** on AML risk matters
- Monitored **KPIs, KRIs, SLA adherence**, and management reporting for senior leadership
- Led **process transformation initiatives**, automation support, and control enhancements
- Mentored TLs and senior analysts, supporting **career development and succession planning**

KYC and AML Sr.Analyst

Axis Bank Ltd.

Oct 2019 - Feb 2022

RESPONSIBILITIES AND ROLE DETAILS: -

- Performed **end-to-end KYC/CDD and Enhanced Due Diligence (EDD)** reviews for individual and corporate customers, including high-risk profiles.
- Conducted detailed **fraud investigations** involving **suspicious transactions**, account misuse, **identity theft**, and abnormal behavioral patterns.
- Reviewed and **analyzed transaction monitoring** alerts to identify potential money laundering, fraud, and financial crime risks.
- Assessed **customer risk ratings** based on geography, products, transaction behavior, and adverse media findings.
- Identified and escalated suspicious activity to Compliance for further review and regulatory reporting (**STR/SAR support**).
- Performed **adverse media and sanctions screening** using internal systems and external databases.
- Prepared clear and well-documented case narratives and **investigation** summaries for audit and regulatory review.
- Collaborated with **Fraud, AML, Compliance**, and Operations teams to resolve alerts and customer risk issues.
- Delivered **new joiner training** and refresher sessions on **AML regulations**, red flags, and typologies
- Assisted in quality reviews and provided guidance to **junior analysts** to improve investigation accuracy.
- Drove process improvements and **SOP updates** to enhance efficiency and reduce turnaround time

KYC Analyst

HDFC bank Pvt Ltd

July 2018 – Sep 2019

RESPONSIBILITIES AND ROLE DETAILS: -

- Conducted **Customer Due Diligence (CDD)** and Know Your Customer (**KYC**) reviews for individual and corporate clients in line with internal policies.
 - **Performed Enhanced Due Diligence (EDD)** for high-risk customers, including PEPs and adverse media cases.
 - Reviewed and **analyzed transaction monitoring** alerts to identify potential money laundering and financial crime risks.
 - Assessed customer risk profiles based on geography, product usage, transaction behavior, and regulatory risk factors.
 - Conducted sanctions, watchlist, and **adverse media screening** using internal and external tools.
 - Investigated and documented unusual or suspicious activity, escalating cases for **STR/SAR filing** as required.
 - Ensured accurate and timely completion of periodic reviews and remediation cases within SLA timelines.
 - Maintained detailed case notes and audit-ready documentation to support compliance and regulatory reviews.
 - Collaborated with **Compliance, Onboarding,** and Operations teams to resolve KYC documentation gaps.
 - Adhered strictly to **AML regulations, SOPs,** and internal control frameworks while meeting productivity and quality targets.
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ACADEMIC QUALIFICATION

COURSE\Certificate	DATE	SCHOOL\COLLEGE	BOARD\UNIVERSITY
MBA	2018	Alliance University	Alliance University
Certified Anti-Money Laundering Specialist (CAMS)	2025	CAMS	CAMS

PERSONAL DETAILS

NAME	JATIN SURYAVANSHI
D.O.B	

Father's Name	
Sex	Male
Nationality	Indian
Marital Status	Single

DECLARATION

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

DATE:

PLACE: Gurgaon

(Jatin)