

# PIYUSH AGARWAL

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## SKILL SUMMARY

**Technical Skills:** Tableau, MS Excel, Canva, Python, R Studio, Lucid Charts

**Soft Skills:** Leadership, Problem-Solving Skills, Collaboration, Communication Skills, Interpersonal skills, Decision-making skills, Adaptability

## INTERNSHIPS

### HR Intern

June '24 – Aug '24

Epitome TRC | Indore, IN

- Established partnerships with 7+ colleges, facilitating internship opportunities for students and expanding the company's academic collaborations.
- Led end-to-end recruitment processes, including resume screening, conducting interviews, and evaluating candidates, streamlining the hiring process and improving efficiency.
- Managed and maintained daily updates on the SIP tracker, ensuring real-time tracking of recruitment progress and enhancing operational transparency.

### Employee Engagement Intern

June '23 – July '23

Cloudnine Hospitals | Bangalore, IN

- Effectively coordinated team meetings with Business Unit Heads (BUHs), tracking event progress and documenting detailed minutes, leading to improved follow-ups and execution.
- Proposed and implemented "Great Place to Work" initiatives, including exit interviews, online feedback surveys, employee podcasts, and webinars, resulting in improved employee satisfaction and feedback collection efficiency.
- Supported the recruitment team in setting up a new hospital unit, managing walk-in interviews for 75+ candidates, ensuring smooth onboarding by streamlining paperwork processing and assessment tests.
- Launched impactful initiatives like "Coffee with CEO" and "Employee Open Mic Standup", increasing leadership-employee engagement by fostering a more inclusive workplace culture.

## PROJECTS

### Recruitment Process Design Project | LPU

Domain: Human Resource Management | CEO of Dummy Company

Jan '24

- Led a simulated recruitment process as the CEO, analyzing hiring needs and defining a role for a marketing intern.
- Created and circulated a job description to attract candidates and managed application intake via forms and resume submissions.
- Screened resumes and administered psychometric tests, assessing candidates' suitability for the role.
- Conducted interviews and oversaw the final selection, issuing offer letters to successful candidates.

### Training and Development Project | LPU

Mar '24

- Conducted a structured employee feedback analysis to identify key skill gaps, enabling the development of a data-driven training strategy tailored to workforce needs.
- Designed and delivered a targeted training session on website development and UI customization.
- Demonstrated HR and Learning & Development expertise by assessing workforce training needs, implementing customized learning programs, and enhancing overall employee productivity.
- Aligned training initiatives with business objectives, strengthening organizational capabilities and fostering a more skilled workforce.

## ACHIEVEMENTS

- Selected as Human Resource Lead, Tachyons Organization, LPU, managing all the operations and data of the organization.
- Organized 'NAMASTE HEALTH' – a wellness event with 50 participants, featuring yoga sessions that promoted mental and physical well-being among students.
- Volunteered in COKE Bharat concert featuring Singer Sunidhi Chauhan and Darshan Raval, LPU.

## CERTIFICATIONS

- SHRM-CP Certification | Society for Human Resource Management (SHRM) Dec '24
- Explore Human Resource Job Simulation | Forage Sept '24
- Preparing to Manage Human Resources | Coursera Jul '23
- Human Resource Management | Teachnook Apr '23

## EDUCATION

- INTEGRATED BBA-MBA (Human Resource Management)** Aug '21 – June '25
- Lovely Professional University | Phagwara, IN  
CGPA – 8.15
- XII** Apr '19  
H.S.S. Public School | Hasanpur, Uttar Pradesh | CBSE  
Percentage- 68%