

## RELIEVING LETTER

**POONAM PARMATMA PANDEY**  
**SAP ID. 52285596**

Dear **POONAM PARMATMA PANDEY**,

In reference to your resignation dated **Jan 30, 2026** stating your intention to resign from position of **Analyst - BFS** held at **HCL Technologies Limited - NV Divisions**, we would like to inform you that your resignation from the services of the Organization has been accepted.

You have been relieved from all your duties and responsibilities at the close of office hours of **Apr 29, 2026**.

Your Experience letter shall be issued to you subject to the Full & Final settlement of dues, if any.

We thank you for your services in **HCL Technologies Limited - NV Divisions** and wish you success in your future endeavours.

With Best Regards

For HCL Technologies Limited - NV Divisions



Authorized Signatory

Date: May 01, 2026

This is a computer-generated document and doesn't require a company seal.