



KPMG Global Services Private  
Limited  
Building No.10,  
5th & 6th Floor, Tower-C  
DLF Cyber City, Phase - II  
Gurgaon - 122 002, India  
Telephone: +91 124 612 8500

23 February 2024

**To Whomsoever It May Concern**

This is to confirm that Joginder Singh was employed with us in our Gurgaon-KGS (UK) office in Managed Services since 12 September 2011 and has been relieved with effect from 01 February 2024.

At the time of his resignation he was working as a **Team Leader**.

We wish him all the best in his future endeavors.

Please feel free to reach out to us at [in-fmkpmgexempver@kpmg.com](mailto:in-fmkpmgexempver@kpmg.com) for request(s) on employee verification.



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Telephone: +91 124 612 8500  
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Internet: [www.kpmg.com/in](http://www.kpmg.com/in)  
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### **Resignation Acceptance Letter**

Joginder Singh  
Team Leader  
Advisory  
MS-FS-Diamond  
Gurgaon-KGS (UK)

12 December 2023

Dear Joginder Singh

This is with regards to your resignation letter dated 04 December 2023 from the services of KPMG Global Services Private Limited.

Please be informed that your resignation has been accepted and you will be relieved from the services of the Company at the close of business hours on 01 February 2024.

Your release from the services and settlement of final dues will be subject to the completion of the requisite exit formalities. The final settlement will be credited to your account within 30 days of you satisfactorily completing the exit formalities. The service letter will be issued only once the settlement formalities are completed in the HGS system.

You will receive a mail on the Exit Clearance process and the various clearances required.

Human Resources will get in touch with you shortly for an exit interview and other exit formalities. We wish you all the best for your future endeavours.

Please feel free to reach out to us at [in-fmkpmgexempver@kpmg.com](mailto:in-fmkpmgexempver@kpmg.com) for request(s) on employee verification.

KPMG Global Services Private Limited, an Indian private limited company and a member firm of KPMG global organization of independent member firms affiliated with KPMG International Limited, a private English company limited by guarantee

CIN U74140HR2010PTC041413

Registered Office:  
Building No.10  
6th Floor, Tower C  
DLF Cyber City, Phase II  
Gurgaon - 122 002, Haryana



KPMG GLOBAL SERVICES PRIVATE LIMITED  
SALARY STATEMENT FOR NOVEMBER 2023

EMP NO	:23277	EMP DOJ	:12/09/2011
NAME	:JOGINDER SINGH	EMP PAN	:CFSPS3056M
LOCATION	:GURUGRAM	GENDER	:M
DESG	:TEAM LEADER	UAN	:100180532583
DEPT	:MS-FS-Diamond	DAYS WORKED	:30
PF NO	:GNNGN00317310000000765	LWP DAYS	:0
A/C NO	:2011147262		
BANK NAME	:KOTAK MAHINDRA BANK LTD		

EARNINGS	RATE	CURRENT MONTH	ARREAR(+/-)	GROSS	DEDUCTIONS	CURRENT MONTH
BASIC	45792.00	45792.00	0.00	45792.00	P.F.	5495.00
H.R.A.	20600.00	20600.00	0.00	20600.00	L.W.F.	31.00
SPECIAL ALLOW	19696.00	19696.00	0.00	19696.00	INCOME TAX	31311.00
PERFORMANCE BONUS		169000.00	0.00	169000.00		
OTHER EARNINGS – NT		800.00	0.00	800.00		
GROSS EARNINGS		255888.00	0.00	255888.00	TOTAL DEDUCTIONS	36837.00
NET PAY	219051.00					

(RUPEES TWO LAKH NINETEEN THOUSAND FIFTY ONE ONLY)

THIS IS A COMPUTER GENERATED STATEMENT AND DOES NOT REQUIRE SIGNATURE OR STAMP



KPMG GLOBAL SERVICES PRIVATE LIMITED  
SALARY STATEMENT FOR DECEMBER 2023

EMP NO	:23277	EMP DOJ	:12/09/2011
NAME	:JOGINDER SINGH	EMP PAN	:CFSPS3056M
LOCATION	:GURUGRAM	GENDER	:M
DESG	:TEAM LEADER	UAN	:100180532583
DEPT	:MS-FS-Diamond	DAYS WORKED	:31
PF NO	:GNNGN00317310000000765	LWP DAYS	:0
A/C NO	:2011147262	LVNG DATE	:01/02/2024
BANK NAME	:KOTAK MAHINDRA BANK LTD		

EARNINGS	RATE	CURRENT MONTH	ARREAR(+/-)	GROSS	DEDUCTIONS	CURRENT MONTH
BASIC	45792.00	45792.00	0.00	45792.00	P.F.	5495.00
H.R.A.	20600.00	20600.00	0.00	20600.00	L.W.F.	31.00
SPECIAL ALLOW	19696.00	19696.00	0.00	19696.00	INCOME TAX	2120.00
OTHER EARNINGS – NT		800.00	0.00	800.00		
GROSS EARNINGS		86888.00	0.00	86888.00	TOTAL DEDUCTIONS	7646.00
NET PAY	79242.00					
(RUPEES SEVENTY NINE THOUSAND TWO HUNDRED FORTY TWO ONLY)						

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KPMG  
FULL AND FINAL STATEMENT FOR FEBRUARY 2024

EMPNO	: 23277	EMP DOJ	: 12/09/2011
NAME	: JOGINDER SINGH		
BRANCH	: GURUGRAM	LVNG DATE:	01/02/2024
PF NO	: GNGGN00317310000000765	EMP PAN	: CFSPS3056M
BANK	: KOTAK MAHINDRA BANK LTD	A/C NO.	: 2011147262

PARTICULARS	RATE	LAST PAID   Jan-24	PAYABLE Feb-24	TOTAL
DAYS WORKED		28	0	0
BASIC	45792	41361	0	0
H.R.A.	20600	18606	0	0
SPECIAL ALLOW	19696	17790	0	0
LEAVE ENCASHMENT		0	46344	46344
OTHER EARNINGS – NT		800	0	0
RESIGNED NETPAY REVERSAL		0	72168	72168
GROSS EARNING	86088	78557	118512	118512
P.F.		4963	0	0
L.W.F.		31	0	0
INCOME TAX		1395	0	0
RESIGNED HOLD		72168	0	0
GROSS DEDUCTION		78557	0	0
NET		0	118512	118512
NET PAY				118512

LOP Details  
01/02/2024–01/02/2024 – Loss of Pay

Leave Encashment Details:-  
Leave Encashment Days = 21.00  
Leave Encashment Rate = 45792.00  
45792.00/20.75 x 21.00 = 46344.00

For KPMG GLOBAL SERVICES PRIVATE LIMITED  
This is a computer generated F&F Slip and does not require signature.

Signature (Employee)  
I hereby declare that the said amount  
is towards my Full & Final Settlement with  
KPMG GLOBAL SERVICES PRIVATE LIMITED and  
there is no amount due to me from the Company.