



Full and Final Settlement Statement

Full and Final settled in May-2025 Date :21/05/2025

EmpNo	45016515	Joining Date	23-08-2018
Name	SONIA ROY	Leaving Date	02-05-2025
Department	CHIEF CONTROL OFFICE	Resigned Date	
Location	IN0304-BLR4	Last Paid	Apr - 2025
Designation	MANAGER CHIEF CONTROL OFFICE - NFR COE	Grade	L6
Bank Name	HSBC	PF No	AP/HYD/37897/0000488809
Bank A/c No	023497852006	Payable Days	2 Days(Payment)
Leave Encashment	7.5		

Earning / Deduction Head	Current Month		April to Date	
	Earnings	Deductions	Earnings	Deductions
Basic	2,389.00	0.00	39,423.00	0.00
HRA	956.00	0.00	15,770.00	0.00
Supplementary Allowance	2,628.00	0.00	43,365.00	0.00
Night Shift Allowance	3,900.00	0.00	5,932.00	0.00
Leave Encashment	23,146.00	0.00	23,146.00	0.00
Provident Fund	0.00	287.00	0.00	4,731.00
Profession Tax	0.00	200.00	0.00	400.00
Total	33,019.00	487.00	127,636.00	5,131.00

Amount to be paid with Final Settlement Rs. : 32,532.00

Rupees Thirty Two Thousand Five Hundred Thirty Two Only.

Note:

- i) This statement details the full and final settlement of dues to which you are eligible on account of separation from the Company.
- ii) Please note that the Company does not have any other financial liabilities on your account and the same stands settled in our records.
- iii) In case you do not agree with the contents of this statement or need any clarifications, please contact the Human Resources within 30 days of receipt of this statement after which no query/claims whatsoever will be entertained from you by us and this statement shall be deemed as fully accepted by you and all dues completely settled and that you hear by confirm that you will not lodge any claims against the company for any dues.

Income tax Calculation (New Regime)

HSBC ELECTRONIC DATA PROCESSING INDIA PVT. LTD.

Ascent Payroll

PAN : AAACH8235M / TAN : HYDH00569C

F.Y. : 2025-26 / A.Y. : 2026-27

Employee: 45016515 **SONIA ROY**

Calculation Month: **May-2025**

Date of Joining: 23/08/2018 PAN: AMAPR3045C Tax Category: WOMEN

Date of Leaving: 02/05/2025

1. Gross Salary	Actual(Rs.)	Projection(Rs.)	Total(Rs.)
Earnings			
Basic	39,423	0	39,423
HRA	15,770	0	15,770
Supplementary Allowance	43,365	0	43,365
Night Shift Allowance	5,932	0	5,932
Leave Encashment	23,146	0	23,146
Totals:	127,636	0	127,636

WORKSHEET :

1. Gross Salary			127,636
2. Less: Allowances Exempt Under Section 10			
(f) Amount of any other exemption under section 10			
Total			
3. Balance (1-2)			127,636
4. Deductions:			
Standard Deduction	75,000	75,000	
Tax On Employment	400	0	
5. Aggregate of 4			75,000
6. Income chargeable under the head 'Salaries' (3-5)			52,636
7. Add: Any other income reported by the employee			
Total of above			0
8. Gross total income (6+7)			52,636
9. Deductions under Chapter VI-A			
(A) Section 80C, 80CCC and 80CCD	Gross Amount	Qualifying Amount	Deductible Amount
(a) Section 80 C			
a. Provident Fund	4,731	0	
Total of Section 80C, 80CCC and 80CCD	4,731		
(B) Other Sections under Chapter VI-A			
Total of Other Sections under Chapter VI-A			
10. Aggregate of deductible amount under Chapter VIA			0
11. Total Income (8-10)			52,640
12. Tax on total income based on New Regime			0 *
13. Less: rebate u/s 87A			0
14. Tax payable and surcharge thereon		0 + 0	0
15. Add: Education CESS 4.00% on (14)			0
16. Less: Rebate Under Section 89			0
17. Total Tax Liability (14+15-16)			0
18. Less Tax deducted at source till April-2025 + TCS/TDS Credit			0
19. Tax payable/refundable (17-18)			0
20. Tax payable/refundable this month			0