

28-May-2020

Gaurav Jain
OHR ID - 703069317
Assistant Manager
Gurgaon Badshahpur - IN Office

Dear Gaurav,

This bears reference to your appointment with Genpact India (hereinafter the "Company") on 02-Aug-2010 and your resignation from the services of the Company dated 09-Mar-2020.

As per the terms of your appointment letter you were to serve a notice period of 90 days before being relieved from your services with the Company on the basis of which your relieving date would be 06-Jun-2020.

However, as per our records, your last date of working with the Company was as of close of business hours on 05-May-2020. Accordingly please note that you have only served 58 days of your notice period.

Accordingly, while your last working day with the Company was 05-May-2020, due to shortfall in notice period on your account you stand relieved from the Company on 05-May-2020.

We wish you all the best in your future endeavors.

Yours Sincerely,
For & on behalf of GENPACT



Latesh Bellaney
Human Resources

For any query pls. contact
hr.helpdeskexit@genpact.com
1800-103-5990

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