



TCS/EMP/2365057

September 1, 2025

Mr. Ritesh Gairola

TCS - New Delhi

Dear Mr. Ritesh Gairola,

This has reference to your resignation letter dated August 26, 2025 indicating your desire to resign from the services of the organization.

With regret, we accept your decision to cease your employment with us.

We would like to inform you that you stand relieved from the services of the organization from the close of office hours of August 27, 2025.

We would also like to remind you of the obligations of the confidentiality and non-disclosure agreement which you had signed during your employment with the Company.

We earnestly hope that you will continue to bestow the same degree of commitment in protecting the Intellectual Property of the company as you have agreed to uphold as per the terms of the confidentiality and non-disclosure agreement. We request you to strive and ensure that the trade secrets, confidential and the intellectual property that were developed when you were in the employment of the company continue to be protected and are not compromised in any way.

We wish you success in your future endeavors.

With kind regards,

Yours sincerely,

For Tata Consultancy Services Limited

Milind Lakkad
Executive Vice President & Global Head - Human Resources

TATA CONSULTANCY SERVICES

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