



DEEPAK SINGH

Finance & Marketing

deepak1806singh@gmail.com

7005508091

Dimapur, Nagaland

www.linkedin.com/in/deepak-singh-18r06d



KEY SKILLS

Technical Skills: Excel, SPSS, PowerPoint, STATA, Financial Modeling, Credit Risk, Risk Assessment

Soft Skills: Communication, Teamwork, Leadership, Adaptability, Accountability, Time management, Problem-solving

Languages: English, Hindi, Bengali, Assamese, Nagamese, Bhojpuri

WORK EXPERIENCE

Agarwal Packers & Movers Ltd. – (Sr Marketing Executive)

(June 2021- June 2023)

- Managed business operations across four branches, ensuring process efficiency and operational coordination.
- Coordinated with internal teams to streamline operational processes and improve service delivery.
- Ensure the achievement of predefined objectives and performance indicators to drive business success.
- Managing corporate agreement / legal binding contracts between my company with other companies that outline business relationships, transactions, or collaborations.

Jagdish Travels - (Asst. Branch Manager)

(Aug 2017 – April 2018)

- Maintain daily records and files.
- Accounting Entries (GST and Day to Day entries)
- Marketing input for Developing Strategic initiatives
- Managing and Monitoring Daily Operations

ACADEMIC INTERNSHIP

Summer Intern – Bank of India

(April 2024 – June 2024)

- Analyze the balance sheet to evaluate the financial health and stability of their client.
- Successfully interacting with customers to understand their financial needs, offer appropriate banking products and services, resolving queries.
- Maintain the financial records, prepare daily cash inflow & outflow record, tracking transactions.
- Assess the credit worthiness of individuals and businesses who are seeking loans and analyzing their financial history

EDUCATION

● Post Graduate Diploma in Management- Finance & Marketing <i>Rajagiri Business School, Kochi (Autonomous)</i>	GPA:6.97	2023 - 2025
● Bachelors of Commerce – Finance & Accounting <i>Icon Commerce college (Guwahati University)</i>	5.95	2017 - 2021
● 12th, (Nagaland Board of School Education) <i>Christian Higher Secondary School (Commerce) (Dimapur, Nagaland)</i>	67%	2015 - 2017
● 10th, (Nagaland Board of School Education) <i>S.D Jain Higher Secondary School (Dimapur, Nagaland)</i>	57.30%	2015

ACADEMIC PROJECTS & RESEARCH PAPERS

“IMPACT OF COVID-19 ON SECTORAL INDICES: EVIDENCE FROM INDIA AND U.S”

- Conducted statistical analysis on sectoral indices to evaluate market performance during pandemic disruptions.

CERTIFICATIONS

- **Microsoft Office Specialist:** Excel Associate
- SPSS Certification
- NISM – VA, Mutual Fund Distributor
- McKinsey.org Forward Program
- SEBI Investor Certification Examination

POSITIONS OF RESPONSIBILITY

- **Head of the department** – Agarwal Packers & Movers Ltd
- **FORMS** – Forum of Rajagiri Management Student Representative
- **Head of Interest & Domain clubs** – Managing the activities & growth of various interest-based and domain.

AWARDS & ACHIEVEMENTS

- **Cricket:** Winner of Inter College Cricket Competition, (year – 2019 & 2020)
 - **Tug of war:** Winner of Inter College Tug of War competition (year – 2014,2019 & 2020)
 - **Cooking Competition:** Winner of Inter College Cooking Competition (year-2020)
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