

| Full & Final Settlement Statement | | | |
|-----------------------------------|-----------------------|---------------------|--------------|
| EOC Polymers India Pvt. Ltd. | | | |
| Sonipat | | | |
| Name of the employee | Vikas | F&F Date | |
| Employee ID | 0189 | Joining Date | 02/05/2025 |
| Designation | Assistant Officer ITC | Date of Resignation | 18/03/2026 |
| Department | BCD Unit | Date of Leaving | 25/04/2026 |
| Salary particulars | | For the month | |
| Total Day in the month | 30 | Paid days | 25 |
| Earnings | | Actual | Earned |
| Basic Salary | | 25200 | 21000 |
| HRA | | 10080 | 8400 |
| Conveyance Allowance | | 0 | 0 |
| Medical Allowances | | 1500 | 1250 |
| LTA | | 2099 | 1749 |
| others | | 3121 | 2601 |
| Total | | 42000 | 35000 |
| Total Payable | | 0 | |
| Less Deductions (-) | | | |
| EPF | | | 2520 |
| VPF | | | 0 |
| Professional Tax/LWF | | | 34 |
| Salary advance | | | 0 |
| Notice pay | | 50 | 70000 |
| Others | | | 0 |
| Total Deductions | | | 72554 |
| Other Earnings | | | |
| | | Eligibility Period | |
| Leave encashment (Days) | | 18 | 15120 |
| Gratuity (Years) | | 0 | 0 |
| Bonus April 25 to March 26 | | 276387 | 23023 |
| Bonus April 26 to Mar 27 | | 21840 | 1819 |
| Compensation(OT Amt.) | | 0 | 0 |
| 3 month salary | | 0 | 0 |
| Total | | | 39962 |
| Net Payable (Rs) | | | 2408 |
| Amount in Words | | | |
| | | | |
| Prepared By | Verified By | Approved By | |

Declaration

I Vikas, received full and final settlement of my account with the ocompany and confirm that nothing is due from company

Vikas

Signature:
Date:

25/4/2026

