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Date: 27-Jun-2024

Ms. Shivani Virk
Employee Id 1912228
Executive - Front Office
GWS LOCAL FM Ded
Haryana

Relieving letter

Dear **Ms. Shivani Virk**,

This has reference to your resignation from the services of the Company.

Reference the terms & Conditions of your employment, you stand relieved at the close of working hours of **19-Jun-2024**.

You would be covered by the Policy of Confidentiality, non-disclosure and property information at CBRE South Asia Pvt. Ltd. that you are privy to during the period that you worked with our organization.

Please get in touch with your regional HR or your department SPOC to complete your exit formalities (if already not completed) for processing your full and final settlement at earliest.

For CBRE South Asia Pvt. Ltd

Sachin Howal
General Manager – Human Resources