

ADHYATM SHUKLA

Gurgaon, Haryana

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Summary

Highly motivated MBA graduate specializing in IT and Operations, seeking to leverage analytical skills and process improvement methodologies to optimize business efficiencies and drive technological innovation within a dynamic organization. Skilled in IT infrastructure concepts, project coordination, and process optimization. Strong foundation in system administration, and service management frameworks such as ITIL.

Education

IMRT Business School/Abdul Kalam Technical University MBA In IT & Operations Percentage: 61%	Sep. 2023 – Jun 2025 Lucknow, Uttar Pradesh
Lucknow Public College Of Professional Studies/Lucknow University Bachelor Of Journalism And Mass Communication Percentage: 62%	Sep. 2020 – Jun 2023 Lucknow, Uttar Pradesh
Lucknow Public School Intermediate Percentage: 70%	Apr 2019 – Mar 2020 Lucknow, Uttar Pradesh
Lucknow Public School High School Percentage: 70%	Apr 2017 – Mar 2018 Lucknow, Uttar Pradesh

Technical Skills

- Basic Video Editing
- MS Office Proficiency
- OS Management
- Data Management
- IT Support
- Collaborative Teamwork
- Troubleshooting
- System Administration

Projects

Impact of AI on Cybersecurity: Opportunities and Threats • Conducted a research study on how AI is transforming cybersecurity (both threats and opportunities) . • Collected data via Google Forms and performed statistical analysis.	May 2024
Web Development Intern – Codetech IT Solutions • Completed a 2-month online summer internship focused on full-stack web development using modern web technologies. • Designed and developed responsive websites for an online marketplace and a blogging platform, incorporating user-friendly UI/UX features.	Jul 2024 - Aug 2024
IT Support Troubleshooting and System Setup Project • Simulated office IT setup with Windows/Linux on VMs. • Practiced troubleshooting: installation errors, connectivity issues, and user account management.	Mar 2025
E-Commerce Website Prototype • Designed a basic e-commerce platform mockup using PowerPoint ,HTML templates. • Included features like product listings, cart system, and checkout flow.	Mar 2023
Survey and Analysis – Student Mental Health Awareness • Conducted a Google Forms survey among 100+ students.. • Analyzed results in Excel and presented findings on stress levels, sleep patterns, and coping strategies.	Mar 2023

Relevant Coursework

- Operations Research
- Information System
- IT Project Management
- Business Analytics
- Supply Chain
- Cloud Computing
- Artificial Intelligence
- Computer Architecture

Certification

- Google IT Support Professional Certificate
Link

Mar 2025

Expertise Area

IT Systems and Infrastructure

- Hardware Assembly, OS Management (Windows, Linux), Network Configuration, System Monitoring.

System Administration

- User and Permissions Management, Data Backup and Recovery, Infrastructure Services.

Technical Problem Solving

- Analytical Approach to Diagnosing and Resolving IT Issues.

Supply Chain Management

- Inventory control, logistics, procurement, demand forecasting.

Process Optimization

- Lean Six Sigma principles, business process re-engineering.

Quality Management

- Quality control, assurance, continuous improvement.

Awards and Achievements

Academic Achievement

- Achieved First Class with Division in graduation.

Competition and Quiz Award

- Runner-Up – In College-Tech Quiz.

Leadership and Event Contribution

- Received Certificate of Appreciation for participating as a volunteer during annual college seminar.

Extra Curricular Activities

Member of Event Coordination Team

- Assisted in coordinating student participation in college cultural fest.

May 2025

Industry Visits / Plant Tours

- Participated in plant visits to manufacturing units (e.g., Danbro) to observe JIT, lean practices, and logistics processes.

Jul 2021

Swachh Bharat Abhiyan (Clean India Mission)

- Participated in campus and nearby slum area cleanliness drive.

Jul 2022

Tree Plantation Drive

- Planted 50+ trees on college campus and helped set up a regular watering rotation.

Aug 2022