

# ANTRA GUGLANI

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(House no. - 754, Sector- 37, Faridabad, Haryana)

## OBJECTIVE

Anti-Money Laundering (AML) professional with over 10 years of experience in KYC, Quality Assurance (QA), and Risk Compliance within global banking environments. Proven expertise in managing QA teams, leading client due diligence processes, handling audits, and liaising with stakeholders. Strong analytical skills with a consistent record of 100% quality delivery, coaching teams, and enhancing operational compliance through SOPs and RCA.

## WORK EXPERIENCE

### Genpact India Pvt.Ltd.

Manager – AML & Quality Assurance

Apr 2022 – Present

- Leading a team of QA analysts reviewing KYC/CDD files for a major Australian bank.
- Acting as Subject Matter Expert and Quality Control Reviewer for remediation and onboarding.
- Spearheading root cause analysis based on QA/QC feedback; implementing training programs to mitigate future risks.
- Coordinating with internal/external stakeholders and audit teams to ensure compliance with global standards and regulatory requirements.
- Developing and maintaining centralized QA audit tools to streamline quality control.
- Delivering consistent 100% quality results, reflected in multiple awards.

### Assistant Manager – KYC Operations

Mar 2021 – Mar 2022

- Managed KYC QC & QA reviews, escalating high-risk issues, and improving documentation standards.
- Collaborated with client and onshore teams for resolution of audit and QA concerns.
- Drove process enhancements to meet SLA targets.

### Jones Lang LaSalle Inc.

Senior Analyst – Legal & Compliance

Aug 2019 – Mar 2021

- Performed PEP and Sanctions checks and end-to-end due diligence.
- Authored SOPs and trained team members on evolving AML practices.
- Led a 3-member team and supported process stabilization initiatives.

### **Genpact India Pvt.Ltd.**

KYC Senior Analyst / Management Trainee  
Feb 2015 – Dec 2018

- Genpact India Pvt. Ltd. as a Management Trainee since January 2017 till December 2018
- KYC Senior Analyst for a Joint Venture Markit + Genpact KYC Services Limited (KYC.COM) from February 2015 to December 2016
- Working on United States, United Kingdom, Australia, Canada, Germany, France, Hong Kong and Singapore Jurisdictions for Funds, NBFI, Banks, Corporation, Government and Trust Entity types according to the Global KYC Policies and procedure.
- Additionally:-
  - Designed Standard Operating Procedure for the Review Team
  - Acting as a Team Coordinator and handling a Team of 3
  - Acting a Knowledge Catalyst and Trained new Joiners

### **EDUCATION QUALIFICATION**

- Master's in Business Administration (MBA) from **Banasthali Vidyapith, Banasthali, 2012-2014**  
*Specialization: - Finance (Major) and Human Resource (Minor)*
- Graduate in Bachelors of Business Administration (Business Economics) from **D.A.V. Institute of Management, Faridabad, 2009-2012**

### **ACHIEVEMENTS**

- Client Award for Outstanding Performance (2021–2023)
- Silver Award for 100% Quality Delivery (2021)
- Gold & Silver Achiever Awards (2015–2019)
- SOP Development, Team Coordination, and QA Excellence Recognized Repeatedly

### **SOFTWARE**

- Fenergo
- PEGA
- World check
- Smart Search
- Duns & Bradstreet
- Compliance Catalyst / Orbis
- Avox Data
- RAAS
- Global Registries & Regulators

