



Contact

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- 📍 Hyderabad, India

Education

Post Graduate
Nagarjuna University

Skills

- Operations Management/Risks
- Risk and Controls
- Risk Awareness
- Proficient in OPEX Tools
- Knowledge on developing People strategies and initiatives
- Strong communication skills and ability to engage Stakeholders

Language

English

Telugu

Hindi

Pravina K Rani

Assistant Vice President

PROFESSIONAL SYNOPSIS:

Accomplished Assistant Vice President with over eighteen years' experience and proven success in Operations Management, Risk and Controls, Audits, Internal Events, and leadership. Highly skilled in streamlining operations and Operational Risk activities improving throughout through continuous process improvement and cross-functional collaboration. Accomplished in building high-performance teams and inspiring staff to achieve personal and professional goals.

Work Experience

HSBC Data Processing India Pvt Ltd.

Department: Screening Utility Operations, GPSO

Current Role: Assistant Vice President, Screening Utility Operations

Total Experience in HSBC: 18 Years, 7 months.

- Provide leadership to team of 8 Manager Operations across Bangalore, Hyderabad and Cairo sites with more than 120 staff reporting and sustain with the group, company policies and standards.
- Exhibit credible challenges and evaluate the design and operating effectiveness of policies, procedures, processes, and internal controls while maintaining professional independence.
- Act as a Subject Matter Expert in respect of Screening to stakeholders globally/regionally.
- Responsible for managing the relationships with management of HSBC businesses in the host country from Operations perspective and ensure timely/effective resolution of escalated issues.
- Maintain a very high degree of planning & flexibility will be required to ensure plan is achieved through the year.
- Drive and implement the yearly AOP plan for the section that maximizes capacity utilization.

- Oversee the Front Line's execution of third-party requirements and challenge compliance related decisions.
- Achieve and sustain compliance with Global Financial Crime Compliance policies and procedures, and/or have approved dispensations in place
- Provide compliance risk expertise and consulting for projects and initiatives with compliance risk for a business line or functional area.
- Overall supervision of the process performance involving people management and process improvement initiatives.
- Collaborate and consult with peers, colleagues, and managers to resolve issues and achieve goals.
- Drive Operational Excellence by consistently striving to achieve responsible growth
- Plan, develop, implement and evaluate training and development programs, with education teams to ensure that employees acquire the skills and develop the competencies required by the organization
- Facilitate meetings, build strong relationships with internal/external customers and stakeholders, adopt joined up approach, to execute change at pace with minimum conflict.

Designation: Manager Operations:

- Provided leadership to team of 7 Assistant Manager Operations in Hyderabad sites managing a team of 100 staff and assist them and the teams and sustain with the group, company policies and standards
- To assist VP and Senior Management in running the operations Maintain a strong network amongst the teams and stake holders, across all the sites to continuously Drive best practices
- Maintain a strong teamwork network amongst the teams and stake holders, across all the sites to continuously drive best practices.
- Ensure process related ideas, updating and review of policies and procedures are done periodically.
- Drive customer centric quality initiatives and comply with Groups statutory audit standards.
- Have knowledge of process performance involving people management, strategic thinking and process improvement initiatives
- Experience in leading cross functional/virtual teams involving process improvements, automation, workforce management and working closely with leaders and key partners to identify and prioritize initiatives transformational opportunities.

Designation: Assistant Manager Operations:

- Managing Sanction screening for ASP Region with 8 countries and 17 FTE
- Plan effective utilization of resources. Capacity planning ensuring smooth running of day-to-day operations to ensure SLAs are met.
- Monitoring & motivating the staff members to enhance productivity levels while maintaining high morale.
- Identifying any risk in the process flows and think of designing **controls** around it to mitigate future risk.
- Plan, develop, implement, and evaluate training and development programs, to ensure that employees acquire the skills and develop the competencies required by the organization.
- Excellent people managing skills like coaching and mentoring, assist in developing MIS, Reports

(Financial Crime Compliance) -

Designation: Anti Money Laundering Analyst

- Primarily involved in identifying and protecting the institution from any transaction that may lead to

money laundering and terrorist financing and result in the institution filing relevant suspicious activity reports (SARs)

- Complete extensive due diligence investigations using public and private databases in accordance with Anti-Money Laundering (AML), BSA and other regulatory standards to assist business units /and prevent operational and reputational risks.
- Conducting research through multiple sources (inclusive of both internal and external resources, applications) and mentioning the same information in the narrative to support the disposition of the event.
- To monitor transactions based on customer's profile and specific details relating to the customer (e.g. aggregate transactions, type, amount, frequency and business) the findings in a clear and concise manner and support the report with evidence, thus ensuring the work is complete in accordance with established procedures and standards.
- In addition, overseeing day-to-day operational clearing alerts and performing investigations need to also ensure the integrity of the data, tune/enhance monitoring scenarios and validate the effectiveness of the systems on an ongoing basis.

ACHIEVEMENTS

- Won many awards like Star of the Business Service (GCB 6) –2019, Best employee for Star night 2018, AMO.
- Super star and Seven Process Star Awards. Received Four Super Star and Seven Process star awards in the section.
- Responsible for successful completing of OPEN SPAN project relating to automation for over nine regions.
- Certified FPPM (Future Fit People Manager) Graded "A" from Hong Kong University of Science and Technology.
- Part of many L3 migrations from Onshore to GSC Hyderabad and location strategies.
- Certifier of You Save, You Earn – awarded cash cheque in dollars from head of compliance.Best Supporter & Commitment Award for supporting the queue in emergency.
- Certified Opex Trainer for entire Hyderabad site and received the maximum ideas across sites.
- Received appreciation from Manager Operation for being a quick learner and updating the team
- Visited Twice Singapore on Business requirement to support Sanctions audit during DPA and outcome was effective with nil major findings (2016 & 2019).
- Successfully completed two BCP for three queues through virtual learning for Colombo Team and they declared BAU
- Received appreciation from the local compliance on maintaining quality of comments.

Date:

Place: Hyderabad

Signature:

(Pravina K Rani)