



Repayment and collections
in 16 min Microsoft Teams ...

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FW: Formal Resignation – Aditya Manjrekar (Employee Code: Z0167)

Respo Exit Policy.pdf Exit Checklist- Employee.d...

HP HR Business Partner



Wed 8/13/2025 11:16 AM

To: Aditya Manjrekar

Cc: Chanchal Sharma; Srirang Ranjalkar; Harshal Dalvi

Respo Exit Policy.pdf
254 KB

Exit Checklist- Employee.doc
38 KB

2 attachments (292 KB) Save all to OneDrive - Respo Download all

Hi Aditya,

This email acknowledges the receipt and acceptance of your resignation.

Your last working day will be tomorrow i.e, 14th August 2025.

To ensure a smooth exit, please complete all handovers as mentioned in the attached checklist to complete the exit process by tomorrow.

Feel free to reach out in case of any queries.

Regards,
HR Team

...

Reply

Reply all

Forward

22nd August 2025

Relieving Letter

TO WHOMSOEVER IT MAY CONCERN

Dear Aditya Manjrekar,

You have been relieved from the services of the Company with effect from the closing hours of 14th August 2025.

Pending salary of this month till the last working day will be paid as per the company's payroll policy. No other due is pending on the company's behalf.

With best Wishes!

Respo Financial Capital Pvt. Ltd.



Chanchal Sharma

HR - Manager

Regd Address - 2nd floor, Dyna Business Park, Street no.1, MIDC, Andheri East. Mumbai - 400093

RESPO FINANCIAL CAPITAL PRIVATE LIMITED

Payslip for the month of July 2025

Employee Code	Z0167	Bank Name	AXIS BANK			
Employee name	Aditya Manjrekar	Bank Account Number	923010058370844			
Department	Technology	IFSC Code	UTIB0004917			
Designation	Software Development Engineer-II	Location	Mumbai			
PF Account Number	PFZ0167	Date of Joining	14 Jul 2025			
Permanent Account Number	DFBPM5345P	Days Worked	18			
UAN Number	101895052379	Arrears Days	0			
Tax Regime	New Tax Regime					
Earnings		Deductions				
Particulars	Rates/Month	Amount	Cumulative	Particulars	Amount	Cumulative
Basic Salary	62,500.00	36,290.00	36,290.00	Profession Tax	200.00	200.00
Leave Travel Allowance	5,206.00	3,023.00	3,023.00	Provident Fund	4,355.00	4,355.00
House Rent Allowance	31,250.00	18,145.00	18,145.00			
Other Allowance	21,238.00	12,332.00	12,332.00			
Total Earnings	120,194.00	69,790.00	69,790.00	Total Deductions	4,555.00	4,555.00
In words (₹) : Sixty Five Thousand Two Hundred Thirty Five Only				Net Salary : 65,235.00		