

RITU SHARMA

ritush.in21@gmail.com

9334989422

<https://www.linkedin.com/in/ritu-sharma-9b3430228/>

CAREER OBJECTIVE

Motivated and detail-oriented law graduate with hands-on experience in legal research, drafting, and regulatory support. I have worked on matters involving corporate law, contract drafting, and statutory interpretation. I'm particularly drawn to roles that involve advisory, compliance, and legal documentation. I aim to contribute meaningfully to the legal department of a reputed organization like CCIL, while expanding my practical understanding of corporate and commercial legal frameworks.

EDUCATIONAL QUALIFICATIONS

- **Bachelor of Law**, CMR University, School of Legal Studies, Bengaluru |2022-2025|CGPA- 7.8
- **Company Secretarship**, Institute of Company Secretaries of India |Foundation cleared| Executive(pursuing)
- **Bachelor of Commerce**, University of Calcutta, West Bengal |2019-2022|CGPA-8.0
- **Higher Secondary**, Tagore Academy, Jharkhand |ISC- 88%
- **Secondary Certificate**, Tagore Academy, Jharkhand |ICSE-82%

INTERSHIP EXPERIENCE

Aarna Law, Bengaluru, Legal Intern | Jan – Feb 2025

- Conducted research on trademark disputes and copyright issues
- Drafted legal notices and IP-related legal opinions
- Assisted in litigation support and summarizing case law

D S Legal, Chennai, Legal Intern | July – Aug 2024

- Drafted and reviewed contracts and compliance documents
- Conducted legal research on corporate and IP laws
- Assisted in internal legal reporting and MIS

Hamsa Law Chambers, Bengaluru, Corporate Legal Intern | Sept – Oct 2024

- Drafted NDAs, employment agreements, and policy documents
- Supported due diligence, legal filings, and internal corporate compliance
- Participated in meetings and coordinated with external counsel

Senior Advocate R.S. Majumdar, High Court of Jharkhand, Legal Intern | July – Aug 2023

- Assisted in civil, criminal, and constitutional matters
- Drafted writ petitions and conducted case law research
- Attended court proceedings and aided in legal documentation

CERTIFICATIONS

- 40 Hour Training on Mediation and Conciliation under Mrs. Susheela Sarathi, Senior Counsel, Supreme Court of India,
- Training on Journey to Judgeship, CMR University, Bangalore
- Certificate Course on Contract Drafting under CS Nishvitha

KEY SKILLS

- Legal Research & Drafting
- Corporate Compliance & Governance
- Contract Drafting & Review
- Company & Administrative Law
- Legal Documentation & MIS
- Communication
- General Legal Awareness
- Intellectual Property Basics
- Multi-tasking & Time Management
- Legal Research Tools | MS Office

LANGUAGES

- English - Professional
- Hindi - Native

ACHEIVEMNTS & PUBLICATIONS

- Presented and Published Paper in NATIONAL SEMINAR On “CYBER CRIME AND CYBER LAW”
- Do Prayers Need Loudspeakers? – Youth Legal Club
- Overview: Witness Protection Program– Youth Legal Club
- The Concept of Separation of Power: A Comparative Analysis Between India and USA – YLC
- Assisted in Legal Awareness Projects and Social Awareness Programs

REFERENCES

- Ms. Krithika Sathyanandam, Associate- Ds legal, Chennai, +91 6379 969 910
- Ms. Lavanya Anand, Associate – Aarna Law, Bangalore, +91 82963 85109

I hereby declare that all the information provided above are true to the best of my knowledge and that the fact therein are stated correctly.

PLACE: BENGALURU

DATE: 22.07.25