

# Background Verification Form

Company name: The Clearing Corporation of India Limited

Purpose of Application: NORMAL BGV(EMPLOYMENT)

## Applicant's CV

### Shubhanshu Sharma

Email – [Shubhanshu2309@gmail.com](mailto:Shubhanshu2309@gmail.com)

Mob. 9079344670

#### SUMMARY

Corporate lawyer with a proven track record in contract management, regulatory compliance, risk mitigation, data privacy, and cross-border compliance. Proven ability to manage legal matters across multiple jurisdictions and deliver legal support that aligns with business objectives. Strong stakeholder engagement and communication skills with a focus on regulatory adherence, contract optimization, and legal process improvement.

#### PROFESSIONAL SKILLS

- Contract Management
- Data Privacy & Protection (GDPR, APAC)
- Legal Research
- Compliance Management (Legal and Regulatory)
- Stakeholder Management
- KYC-AML

#### TECHNICAL PROFICIENCIES

- Legal Tools: Westlaw, Manupatra, SCC Online
- Productivity: MS Word, Excel, PowerPoint
- Filing Systems: MCA21, GST Portal

#### PROFESSIONAL EXPERIENCE

Project Executive (Legal), Cognus Technology Limited, Jaipur Aug 2023 – April 2025

- Drafted, reviewed, and negotiated commercial agreements across the UK, EU, and Australia, managing the entire contract lifecycle from initiation to execution, compliance and renewal.
- Advised on data privacy matters, including GDPR compliance and drafting of privacy notices and consent forms.
- Facilitated communication between legal, procurement, and operational teams to streamline contract implementation and ensure alignment with project goals.

#### INTERNSHIP

CS Article, Aniruddh Bhardwaj & Associates, Jaipur

July 2018 – Oct 2019

## Govt ID #1

आयकर विभाग  
INCOME TAX DEPARTMENT

  
भारत सरकार  
GOVT. OF INDIA



स्थायी लेखा संख्या कार्ड  
Permanent Account Number Card  
FOPPS8449P

नाम / Name  
SHUBHANSHU SHARMA

पिता का नाम / Father's Name  
RAMAVTAR SHARMA

जन्म की तारीख /  
Date of Birth  
23/01/1996

  
हस्ताक्षर / Signature



## Personal Information

Full Name	Shubhanshu Sharma
Former Name / Maiden Name	N/A
Mobile Number	9079344670
Father's Name	Ramawatar Sharma
Spouse's Name	N/A
Date of Birth	23-01-1996
Age	29 years 8 months
Gender	male
Alternative Mobile Number	9079344670
Aadhar Card Number	686260997174
Aadhar Card Number	9039091643
Pan Card Number	Fopps8449p
Nationality	Indian
Marital Status	Single

## Permanent Address

House no	B type - 15
Street	Birla Colony
District	N/A
City	Satna
State	MP
Pincode	485005

## Current Address

House no	B type - 15
Street	Birla Colony
District	N/A
City	Satna
State	MP
Pincode	485005

## LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	0
Name of the Employer:	Cognus Technology
Job Location:	Jaipur
Employee ID:	C121665
Designation:	Executive - Projects
UAN Number:	
From Date:	09-08-2023
To Date:	07-04-2025
Name of the Reporting Manager:	Anjali Tiwari
Manager's Contact No:	
Manager's Contact Email:	anjali tiwari3548@gmail.com
Reasons for leaving:	Professional Growth Rate
HR Name:	
HR Contact No:	
HR Email ID:	shaanuoye@gmail.com
Last Salary Drawn:	56250
Position Type:	permanent
Agency Details:	
Resignation Acceptance	
Relieving Letter	1
Latest 3 months pay slip	1
I am a Fresher and do not have any prior employment experience	0
Name of the Employer:	Cognus Technology
Job Location:	Jaipur
Employee ID:	C121665
Designation:	Executive - Projects
UAN Number:	
From Date:	09-08-2023
To Date:	07-04-2025
Name of the Reporting Manager:	Anjali Tiwari
Manager's Contact No:	
Manager's Contact Email:	anjali tiwari3548@gmail.com

## LATEST EMPLOYMENT 1

Reasons for leaving:	Professional Growth Rate
HR Name:	
HR Contact No:	
HR Email ID:	shaanuoye@gmail.com
Last Salary Drawn:	56250
Position Type:	permanent
Agency Details:	
Resignation Acceptance	
Relieving Letter	1
Latest 3 months pay slip	1

[Click to open the file](#)

## POST GRADUATION

I haven't done my Post Graduation	
College Name:	Kirit P Mehta School of Law
College Location:	Vile Parle
University Name:	NMIMS
Major / Specialisation	Corporate Laws
Course / Qualification:	LLM
Part Time/ Full Time:	full_time
Roll Number / Register Number:	A024
From:	01-08-2022
To:	29-07-2023
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1
I haven't done my Post Graduation	
College Name:	Kirit P Mehta School of Law
College Location:	Vile Parle
University Name:	NMIMS
Major / Specialisation	Corporate Laws
Course / Qualification:	LLM
Part Time/ Full Time:	full_time
Roll Number / Register Number:	A024
From:	01-08-2022
To:	29-07-2023
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1





We, the Chancellor, Vice Chancellor and Members of the Board of Management of  
SVKM's Narsee Monjee Institute of Management Studies,  
certify that

**Sharma Shubhanshu**

( Son/Daughter of Shri. Ramavatar and Smt. Suman )

has been examined and found qualified for the one year

**Master of Law (LL.M.)  
(Corporate Law)**

The said degree has been conferred on him/her at the convocation  
held in the month of July of the year 2023.

In testimony whereof is set the seal of the said  
Deemed-to-be University and the signature of the said Vice Chancellor.

Vice Chancellor

Date : July 29 , 2023

Student No : 81032200026 Certificate Number : 5240382120230020

Mumbai



037593

## GRADUATION

I haven't done my Graduation	
College Name:	Vidyasthali Law College
College Location:	Jaipur
University Name:	University of Rajasthan
Major / Specialisation	Law
Course / Qualification:	LLB
Part Time/ Full Time:	full_time
Roll Number / Register Number:	18/8519
From:	12-06-2018
To:	17-09-2022
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1
I haven't done my Graduation	
College Name:	Vidyasthali Law College
College Location:	Jaipur
University Name:	University of Rajasthan
Major / Specialisation	Law
Course / Qualification:	LLB
Part Time/ Full Time:	full_time
Roll Number / Register Number:	18/8519
From:	12-06-2018
To:	17-09-2022
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1





# UNIVERSITY OF RAJASTHAN

Copy of Marks Obtained at the

LL.B. I YEAR EXAM.-MAY 2020 (HELD IN DEC. 2020)  
(REVALUATION)

S. No. 3681607

175

Roll No. 1913479 E. No. 18/8519

Name SHUBHANSHU SHARMA Catg. REGULAR

Father's Name RAMAVTAR SHARMA Attempt 1st

Mother's Name SUMAN SHARMA Medium ENGLISH

College / Centre VIDHYASTHALI LAW COLLEGE, JAIPUR



PAPER (S) OFFERED		Max. Marks	Min. Marks	Marks Obtained	Remarks
I	9001- CONTRACT-I (GEN.PRINCIPLES)	100	36	67	
II	9002- CONTRACT-II (SPEC.CONTRACTS)	100	36	72	
III	9003- LAW OF TORTS & CONSUMER PROTEC.	100	36	57	
IV	9004- FAMILY LAW-I (HINDU LAW)	100	36	50	
V	9005- FAMILY LAW-II(MOHD.LAW)	100	36	37	
VI	9006- CONSTITUTIONAL LAW	100	36	59	
VII	9007- LEGAL LANG. & LEGAL WRIT. & G.ENG.	100	36	70	
VIII(A)	9008- LEGAL & CONST.OR HISTORY OF INDIA	100	36	50	
IX a	9011- PRAC.WRITTEN PAPER-PUB.INT.LAW	80	29	55	
IX b	9012- VIVA-VOCE-PUB.INT.LAW	20	7	18	

Marks in Paper (s) appeared	Marks in Paper (s) already cleared	Aggregate Marks	Pass/Fail	Marks to be taken into account for award of division			GRAND TOTAL	DIVISION
				I YEAR	II YEAR	III YEAR		
535	***	535 / 900	PASS					

G-Passed by Grace; S- Eligible for Supplementary ; F- Failed

Result declared on 18/03/2021

JAIPUR

(For Notes, Please see on reverse)

*Vinod Kumar*  
(Dr. V. K. Gupta)

Controller of Examinations



# UNIVERSITY OF RAJASTHAN

S. No.

3694460

2211

Copy of Marks Obtained at the LL.B. II YEAR (ACAD.) EXAM.-2021

Roll No. 2086056 E. No. 18/8519

Name SHUBHANSHU SHARMA Catg. REGULAR

Father's Name RAMAVTAR SHARMA Attempt 1st

Mother's Name SUMAN SHARMA Medium ENGLISH

College / Centre VIDHYASTHALI LAW COLLEGE, JAIPUR



PAPER (S) OFFERED		Max. Marks	Min. Marks	Marks Obtained	Remarks			
I	9021- JURISPRUDENCE	100	36	52				
II	9022- LAW OF CRIMES	100	36	50				
III	9023- LAW RELATING TO TRANSFER OF PROP. EASE	100	36	50				
IV	9024- COMPANY LAW	100	36	62				
V	9025- PUBLIC INTER. LAW & HUMAN RIGHTS	100	36	58				
VI	9026- LABOUR LAW	100	36	56				
VII	9027- ADMINISTRATIVE LAW	100	36	56				
VIII(A)	9028- TAXATION LAW	100	36	48				
IX a	9031- PRAC. WRITTEN PAPER-PROF. ETHICS	80	29	44				
IX b	9032- VIVA-VOCE-PROF. ETHICS	20	7	18				
Marks in Paper (s) appeared	Marks in Paper (s) already cleared	Aggregate Marks	Pass/ Fail	Marks to be taken into account for award of division			GRAND TOTAL	DIVISION
				I YEAR	II YEAR	III YEAR		
494	***	494 / 900	PASS	535	494	****	1029/ 1800	SECOND

G-Passed by Grace; S- Eligible for Supplementary ; F- Failed

Result declared on 06/12/2021

JAIPUR

(For Notes, Please see on reverse)

  
 (DR. Rakesh Rao)

Controller of Examinations





# UNIVERSITY OF RAJASTHAN

Copy of Marks Obtained at the LL.B. III YEAR (PROF.) EXAM.-2022

S. No.

5469667

2067

Roll No. 1306749 E. No. 18/8519  
Name SHUBHANSHU SHARMA Catg. REGULAR  
Father's Name RAMAVTAR SHARMA Attempt 1st  
Mother's Name SUMAN SHARMA Medium ENGLISH  
College / Centre VIDHYASTHALI LAW COLLEGE, JAIPUR



PAPER (S) OFFERED		Max. Marks	Min. Marks	Marks Obtained	Remarks			
I	9041-LAW OF EVIDENCE	100	36	54				
II	9042-LAW REL. TO C.P.& JUVE.JUS	100	36	56				
III	9043-CODE OF CIVIL PROC. & LIM.	100	36	44				
IV	9044-ARBIT.,CONC.& ALT.DISP.	100	36	60				
V	9045-LAND LAWS	100	36	58				
VI	9046-INTERPRET. OF STATUTES	100	36	58				
VII	9047-ENVIRONMENTAL LAW	100	36	56				
VIII(A)	9048-CRIMINOLOGY & PENOLOGY	100	36	62				
IX a	9051-PRAC.WRITTEN PAPER-DRAF.	80	29	52				
IX b	9052-VIVA-VOCE-DRAF.,PLEAD	20	7	17				
Marks in Paper (s) appeared	Marks in Paper (s) already cleared	Aggregate Marks	Pass/ Fail	Marks to be taken into account for award of divison			GRAND TOTAL	DIVISION
				I YEAR	II YEAR	III YEAR		
517	***	517 / 900	PASS	535	494	517	1546/ 2700	SECOND

G-Passed by Grace; S- Eligible for Supplementary ; F- Failed

Result declared on

17/09/2022

JAIPUR

(For Notes, Please see on reverse)

(Dr. Rakesh Rao)  
Controller of Examinations



अनुक्रमांक (Roll No.) 1306749



UDN 2022049601306749

No. 053020/4308/2022/0496/002469

# राजस्थान विश्वविद्यालय

## जयपुर



हम, राजस्थान विश्वविद्यालय के कुलाधिपति, कुलपति तथा सेनेट  
के सदस्य प्रमाणित करते हैं कि  
**शुभान्शु शर्मा**  
विद्यास्थली लॉ कॉलेज, जयपुर  
को सन् 2022 की परीक्षा में द्वितीय श्रेणी में उत्तीर्ण घोषित होने पर  
**बैचलर आव् लॉज**  
(व्यावसायिक)

की उपाधि प्रदान की गई।  
प्रमाण-पत्र विश्वविद्यालय की मुद्रा और कुलपति के  
हस्ताक्षर से अंकित किया जाता है।

# University of Rajasthan

## Jaipur

*We, The Chancellor, Vice-Chancellor  
and the Members of the Senate of University of Rajasthan  
Certify that*

**Shubhanshu Sharma**  
Vidhyasthali Law College, Jaipur  
*on being declared passed in Second Division  
in the examination of the year 2022  
the Degree of*  
**Bachelor of Laws**  
(Professional)

*has been conferred on him.*

*In Testimony whereof are set the Seal of the said University and the  
signature of the said Vice-Chancellor.*



*[Signature]*  
कुलपति  
Vice - Chancellor

Jaipur, Dated : 23-05-2024



Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

N/A		01-01-1970
Full name of the candidate	Signature	Date of form filled

## Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in). Additionally, you can reach out to us at [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in).