

ABHISHEK GUPTA

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• Mumbai

SUMMARY

Dedicated and detail oriented operational analyst having 3+ years of experience in Investment banking middle office operations. Proven track records of precious and possess keen understanding of Financial Instruments. Desire to learn new techniques and methods from the respectful job I will pursue to achieve a bright personal career.

PROFESSIONAL EXPERIENCE

GRAVITAS TECHNOLOGY PVT. LTD. (LINEDATA) OPERATION ANALYST,

Mumbai, Vikhroli
Dec 2024 – Present

- Perform dailies, weeklies, and monthlies reconciliations of Hedge fund financial data between client records, and prime broker reports to ensure accuracy and consistency across all platforms.
- Investigate discrepancies related to pending cash, positions, Open Trade Equity (OTE), and trade mismatches by conducting thorough research and analysis.
- Coordinate daily follow-ups with external parties such as clients and prime brokers to expedite the resolution of breaks and ensure timely updates on outstanding items.
- Calculation of interest payments and paydowns for MBS securities using Bloomberg terminal to ensure correct and timely payments.
- Adhering to SOP's and standard delivery to the client & prompt escalate to the reporting Manager.
- Inform treasury dept. of the daily movement of cash received and paid.

IIFL SECURITIES PVT LTD WEALTH MANAGEMENT INTERN,

Mumbai, Andheri
May 2024 – July 2024

- Advised clients on a range of investment products including Portfolio Management Services (PMS), Alternative Investment Funds (AIF), Mutual Funds, and Insurance solutions.
- Managing client relationship and generate AUM from preferred clients.
- Organized and supported business development initiatives such as seminars, workshops, and client engagement events to enhance brand presence and attract potential investors.
- Conduct in-depth research and analysis of financial market trends, individual stocks.

STATE STREET SYNTEL SERVICE PVT LTD. ASSOCIATE,

Navi Mumbai, Airoli
June 2018 – July 2021

- External reconciliation of dailies and monthlies fixed income fund portfolios. Researching and resolving of Cash, Position, Price & Accrual of the funds.

- Identifying any discrepancies and unmatched or incorrect items are flagged for investigation and cash-related sensitive postings are made every day.
- Delivering detailed and accurate analysis of portfolios to the custodians as well as Account manager.
- Managed reconciliation of high-value and critical investment funds, ensuring accuracy and compliance with Sarbanes-Oxley (SOX) regulations.
- Applications are being used in process are PLM, TLM, SMARTS and IQM.
- Training and monitoring junior team members, sharing best practices and procedures for effective and accurate portfolio reconciliation in Investment banking services.

EDUCATION

Masters in Management Studies (Finance)	May 2025
Thakur Institute of Management Studies & Research (Mumbai University)	CGPA 7.88
Bachelors of Accounting & Finance (Graduation)	May 2018
St. Paul Degree College (Mumbai University)	70%
HSC (Maharashtra Board)	Feb 2015
S.S.T. College of Arts & Commerce	70%
SSC (Maharashtra Board)	Mar 2013
Oxford High School	64%

SKILLS & CERTIFICATIONS

- **Certifications:**
NISM Equity & Derivative series 8,
Advance Excel and Power BI
Business Analytics with Excel.
- **Technical Skills:** Financial modelling, Advance Excel, PowerBI.
- **Project:** 1. Prepared a live comprehensive fund fact sheet and examined how the fictitious investment exercise's virtual allocation of a 20lakh fund was divided among the different asset classes.
2. Comparing this virtual investment with the benchmark and identifying the best-performing funds in the stock market.
- **Achievements:**
Titan of Month
Spot Recognitions (8 spots)
Yuvostav 2024 (AD-MAD runner up) & DSCI Finsec Conclave 2024.