



05/01/2024

Employee Name : Ajay A

Employee Address: 'Balakrishna', Vadakkethara, Kottekad (P.O), Palakkad, Kerala- 678732

Subject: Termination of Employment Due to Downsizing

Dear Ajay,

It is with deep regret that I must inform you that your position at Datakriya is being terminated today.

The lack of projects currently and in the foreseeable future have forced the company to make difficult decisions to reduce costs, including downsizing the workforce. Unfortunately, this means that we can no longer continue your employment with us.

This has been a difficult decision for us as a company, and we want you to know that your contributions to our organization have been valued and appreciated. Your work has been exemplary, and we recognize the impact that your departure will have on both yourself and the company.

Please let us know if we can assist you in any way.

Thank you for your dedicated service to our company. We would like to wish you all the best in your future endeavors.

Gowri Reghuvaran (Director)

Datakriya Pvt Ltd.

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