



Date: 14<sup>th</sup> May 2024

To whomsoever it may concern

This is to certify that **Miss. Nehal A Chhajed** has been working with our organization as "Accounts Executive" from 22<sup>nd</sup> June 2023 to 14<sup>th</sup> May 2024.

We take this opportunity to wish you the very best in your future endeavors.

Regards,

*Shakuntala Pal.*

Shakuntala Pal  
HR Manager  
EF Information Systems Pvt. Ltd.



Date: 14<sup>th</sup> May 2024

**Sub: Relieving Letter**

Dear **Nehal A Chhajed**,

This is with reference to your letter indicating your desire to resign from the services of the Company as “**Accounts Executive**”.

As discussed, you have been relieved from the services of the organization with effect from the closing hours of **14<sup>th</sup> May 2024**.

We take this opportunity to wish you the very best in your future endeavors.

Regards,

*Shakuntala Pal.*

Shakuntala Pal  
HR Manager  
EF Information Systems Pvt. Ltd.