

Background Verification Form

Company name: Four Seasons Hotel Mumbai (A Division of Provenance Hospitality) Purpose of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV

[View Document](#)

Govt ID #1



Personal Information

Full Name	Harendra Singh
Former Name / Maiden Name	N/A
Mobile Number	8171076787
Father's Name	Raghubir
Spouse's Name	N/A
Date of Birth	28-05-2001
Age	24 years 9 months
Gender	male
Alternative Mobile Number	9258256653
Aadhar Card Number	887467819691
Aadhar Card Number	N/A
Pan Card Number	MQEPS1474G
Nationality	Indian
Marital Status	Single

Permanent Address

House no	Ghesh dewal chamoli
Street	Dewal
District	Ghesh
City	Chamoli
State	UT
Pincode	246427

Current Address

House no	Ghesh dewal chamoli
Street	Dewal
District	Ghesh
City	Chamoli
State	UT
Pincode	246427

LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Harendra Singh
Job Location:	Marriott indore
Employee ID:	E01725
Designation:	Culinary associate
UAN Number:	101866443809
From Date:	02-12-2024
To Date:	17-02-2026
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Future growth and learning
HR Name:	Kasis
HR Contact No:	9977911258
HR Email ID:	Kashish.bundela@marriotthotels.com
Last Salary Drawn:	19000
Position Type:	permanent
Current Status:	relieved_completed_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	1
Relieving Letter	1

LATEST EMPLOYMENT 1

Latest 3 months pay slip	1
I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Harendra Singh
Job Location:	Marriott indore
Employee ID:	E01725
Designation:	Culinary associate
UAN Number:	101866443809
From Date:	02-12-2024
To Date:	17-02-2026
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Future growth and learning
HR Name:	Kasis
HR Contact No:	9977911258
HR Email ID:	Kashish.bundela@marriotthotels.com
Last Salary Drawn:	19000
Position Type:	permanent
Current Status:	relieved_completed_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	1
Relieving Letter	1
Latest 3 months pay slip	1



January 17, 2026

Harendra Singh
Culinary Associate
Associate Code: E01725

Sub: Acceptance of Resignation

Dear Harendra,

This is with reference to your resignation letter dated **January 17, 2026**. We wish to inform you that the same has been accepted by us and you shall be relieved from your duties on **February 17, 2026**. You are requested to complete your exit formalities with the undersigned by closing **February 17, 2026**

We thank you for your outstanding contribution and wish you continued success in all your future endeavors and assignments you undertake.



Jahed Abbas
Assistant Director Human Resources

INDORE MARRIOTT HOTEL
H-2, Scheme No-54, Meghdoot Garden,
Vijay Nagar, Indore, Madhya Pradesh 452010
T: +91.731.471.7777

MARRIOTT.COM/IDRMH



January 17, 2026

Harendra Singh
Culinary Associate
Associate Code: E01725

Sub: Acceptance of Resignation

Dear Harendra,

This is with reference to your resignation letter dated **January 17, 2026**. We wish to inform you that the same has been accepted by us and you shall be relieved from your duties on **February 17, 2026**. You are requested to complete your exit formalities with the undersigned by closing **February 17, 2026**

We thank you for your outstanding contribution and wish you continued success in all your future endeavors and assignments you undertake.



Jahed Abbas
Assistant Director Human Resources

INDORE MARRIOTT HOTEL
H-2, Scheme No-54, Meghdoot Garden,
Vijay Nagar, Indore, Madhya Pradesh 452010
T: +91.731.471.7777

MARRIOTT.COM/IDRMH

Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Harendra Singh		23-03-2026
Full name of the candidate	Signature	Date of form filled

Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to onboarding@goldquestglobal.in. Additionally, you can reach out to us at onboarding@goldquestglobal.in.