



RE: Letter of Resignation

From Sayani Dutta <sayani.dutta@avasant.com>

Date Mon 3/10/2025 12:23 PM

To Abhishek Bhuniya <abhishek.bhuniya@avasant.com>; Chandrika Dutt <chandrika.dutt@avasant.com>

Cc Swapnil Bhatnagar <swapnil.bhatnagar@avasant.com>; Akshay Khanna <akshay.khanna@avasant.com>; Meenakshi Nanda <meenakshi.nanda@avasant.com>; Luz Estevez <luz.estevez@avasant.com>; Jasmin Musaeus <jasmin.musaeus@avasant.com>

Hi Abhishek,

As mutually agreed with your PM, your last working date will be on Friday, April 04, 2025.

Regards,

Sayani Dutta | Senior Human Resources Manager | **AVASANT**

M (+91) 85888-65400 | sayani.dutta@avasant.com

www.linkedin.com/in/sayani-dutta-69172944/ | www.avasant.com

From: Sayani Dutta

Sent: 06 February 2025 17:16

To: Abhishek Bhuniya <abhishek.bhuniya@avasant.com>

Cc: Swapnil Bhatnagar <swapnil.bhatnagar@avasant.com>; Chandrika Dutt <chandrika.dutt@avasant.com>; Akshay Khanna <akshay.khanna@avasant.com>; Meenakshi Nanda <meenakshi.nanda@avasant.com>; Luz Estevez <luz.estevez@avasant.com>; Jasmin Musaeus <jasmin.musaeus@avasant.com>

Subject: RE: Letter of Resignation

Hi Abhishek,

This is to acknowledge that we received your resignation email and will initiate your separation process accordingly. Your last working day will be on completion of your notice period as mentioned in your offer letter or as mutually agreed with your project manager/people leader.

You are also requested to adhere to the separation process guidelines mentioned below:

- Your access to Think, Hubspot, AvaMark, Avasense, Research portal, and other key systems will be restricted. Please share your project manager's email approval for any additional access that you may require.
- The confidentiality agreement prohibits you from downloading and transferring any internal information, documents, proposals, research papers, or any other literature developed and/or provided by Avasant. Do not delete any official data from your office laptop.
- All expenses and timesheets need to be duly filled in Projector on or before your last working date.
- Please download your salary slips and Form 16 from the Razorpay portal. If you have done any investment declaration in this financial year, please ensure to submit all the proofs in the portal.

- All communications related to your separation from Avasant will be managed by your project manager/HR team. You are requested to abstain from communicating the same with your clients, colleagues, or any other stakeholders.
- Please return your office laptop & other company assets on the last working day to Meenakshi.
- Full and final settlement and relieving letter will be issued post submission of all company-issued asset.

Regards,

Sayani Dutta | Senior Human Resources Manager | **AVASANT**
M (+91) 85888-65400 | sayani.dutta@avasant.com
www.linkedin.com/in/sayani-dutta-69172944/ | www.avasant.com

From: Abhishek Bhuniya <abhishek.bhuniya@avasant.com>
Sent: 03 February 2025 12:06
To: Chandrika Dutt <chandrika.dutt@avasant.com>
Cc: Swapnil Bhatnagar <swapnil.bhatnagar@avasant.com>; Sayani Dutta <sayani.dutta@avasant.com>
Subject: Letter of Resignation

Hi Chandrika,

I am writing to formally resign from my position as a Research Analyst at Avasant.

This decision was not easy and comes after significant reflection on my career goals and personal aspirations. While I deeply appreciate the opportunities I have had here to learn and grow, I have realized that my long-term professional interests lie in a different direction.

I am immensely grateful for the support and guidance you and the team have provided during my time here. The experiences and skills I have gained will undoubtedly help me in my future endeavors. I am committed to ensuring a smooth transition and will do my best to complete any outstanding tasks and assist in handing over my responsibilities. Please let me know how I can be of help during this period.

Thank you again for the opportunities to contribute to the team and for the learning experiences I've had along the way. I wish Avasant continued success.

Regards,

Abhishek Bhuniya | Analyst | **AVASANT** | www.avasant.com

M (+91) 93540-69719 | abhishek.bhuniya@avasant.com



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Net Pay = Gross Pay (A) - Deductions (B)

67,483 = + 73,350 - 5,867

Employee Code
72056

Name
Abhishek Bhuniya

Designation
Research Analyst

Department
Research

Date of birth
01/04/2001

PAN
EPIP7145L

UAN
101973209187

Account no.
50100646234680

IFSC code
HDFC0000708

Date of joining
24/07/2023

Regime Opted
New Regime

Gross Pay (A) ♦ The total money you earned before the deductions

Earnings	Monthly	Total Amount
Basic	36,675	36,675
House Rent Allowance	18,338	18,338
Special Allowance	9,053	9,053
Leave & Travel Allowance	7,334	7,334
PF Employer Contribution	1,950	1,950
Gross Pay	73,350	73,350

Deductions (B) ♦ The amount deducted for taxes and other benefits

Deductions	Monthly	Total Amount
Tax Deducted at Source	2,117	2,117
PF Employee Contribution	1,800	1,800
PF Employer Contribution	1,800	1,800
PF EDLI & Admin Charges	150	150
Total Deductions	5,867	5,867

Net Pay = Gross Pay (A) + Reimbursements - Deductions (B)

72,160 = **+ 73,350** + **+ 4,677** - **5,867**

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Net Pay = Gross Pay (A) + Reimbursements - Deductions (B)

77,999 = **+ 73,350** + **+ 10,516** - **5,867**

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Name
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April 21, 2025

TO WHOMSOEVER IT MAY CONCERN:

This is to confirm that Abhishek Bhuniya was associated with Avasant Advisory India Private Limited from July 24, 2023, to April 04, 2025, and was designated as a Research Analyst.

Abhishek is relieved from the services of the organization, as of April 04, 2025.

We would like to thank him for his service to the company, and we wish him success in all future endeavors.

In case of any queries, kindly contact at: sayani.dutta@avasant.com.

Best regards,



Akshay Khanna
Director
Avasant Advisory India Private Limited