

Ref. : DT MPL/ HRD / MKTNG/ Resign. /2023-24
Dated : 27/02/2025

REGISTERED WITH A/D

Mr. MOHAMED NISATH H (Emp. Code -7576)
PRODUCT SPECIALIST (D-5)
NO. 1/246, VAIRAVAN KADU
KAMESWARAM, THIRUPPOONDI, NAGAPAPATTINAM
Nagapattinam

Dear Mohamed Nisath H ,

Sub : Acceptance of Resignation – regarding.
Ref. : Your resignation letter dated 05/02/2025

We acknowledge the receipt of your resignation dated 05/02/2025. We confirm the acceptance of your said resignation and you are relieved from your duties effective from 05/02/2025, after the closure of normal office hours.

Accordingly, you are hereby advised to hand over all the company properties including relevant documents, registers, files, etc. (if any) kept in possession by you to Mr. B ASHOK KUMAR , DEPUTY REGIONAL BUSINESS MANAGER (D-5) and collect the acknowledgment of receipt of the same from him and forward to us on urgent basis. If the acknowledgment, as mentioned above, is not received by us within 15 days of this letter, the cost for the same shall be deducted from your full & final settlement.

You are further advised to forward the necessary "No dues" certificates from Stockists, Distributors, C & F agents etc., with whom you were interacting as a part of your job, to us for enabling us to process your full and final settlement with the Company. In case if you fail to submit the required documents to us within 15 days of this letter, we would not be able to clear your full & final settlement for which you shall be solely responsible.

Also, you are requested to take appropriate actions regarding your PF account through PF online system by logging into the same, using your UAN code.

Wishing you all the best in your future endeavors.

for **Dynamic Techno Medicals Pvt. Ltd.,**



Deputy Manager – HR

Copy to: HRD/ Audit/ Marketing