

02-Apr-2024

Arun K S
M268392
HC-IF-ACCAAF1 ABM1
HC-IF-A APAC
Healthcare
Merck Specialities Pvt. Ltd.
Mumbai

Subject: Full & Final settlement.

Dear Arun,

We are enclosing herewith a Statement of Account showing an amount of **Rs. 168137 /-** (**One hundred sixty-eight thousand, one hundred thirty-seven**) payable to you by the Company against settlement.

The amount was credited in your salary account, details of which are given below:

Bank Name	: ICICI Bank
Account Number	: 268501500601
Credit Date	: 28/03/2024

Also, find enclosed herewith the relieving and experience letter, provisional tax computation sheet for the financial year (2023-24) along with your Full & Final Settlement statement.

Form 16 for the FY (2023-24) will be emailed to you on your personal email ID, by the last week of July (2024)

In case of any discrepancies, send an email to: MBSEmployeeCare-India@merckgroup.com

Yours faithfully,

For Merck Specialities Pvt. Ltd.



Vivekanand Jha



Merck Specialities Private Limited

Registered Office
Godrej One, 8th Floor, Pirojshanagar
Eastern Express Highway, Vikhroli (East)
Mumbai – 400079, India.
Phone +91 22 62109000
Fax +91 22 62109999
www.merck.co.in
CIN: U24100MH2005PTC152680
<http://www.merck.co.in/>



Manager - Payroll & Compliances

02-Apr-2024

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Healthcare
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Mumbai

Subject: Relieving Letter from the Services of the company

Dear Arun,

We would like to inform you that you are being relieved from the services of the company with effect from closing office hours of 2/16/2024.

We also certify that your full and final settlement of account has been cleared with the organization.

We at company wish you all the best in your future endeavor.

Please sign a copy of this letter in token of your acceptance and confirmation of the details mentioned above.

Regards,

For Merck Specialities Pvt. Ltd.

Vivekanand Jha
Manager - Payroll & Compliances



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TO WHOMSOEVER IT MAY CONCERN

This is to certify that Arun K S was working with us as **Senior Business Executive** from the period 8/2/2018 to 2/16/2024.

During his tenure, he has performed his duties satisfactorily and diligently.

We wish him all the success in the future.

For **Merck Specialities Pvt. Ltd.**



Vivekanand Jha
Manager - Payroll & Compliances



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