



## RE: Resignation\_Letter

**From** Jacob Kiriyan Malayil <jacob.km@emmvee.in>

**Date** Fri 2025-01-17 15:09

**To** Shashikant C <shashikant.c@emmvee.in>; Narasimha Rao K S <narasimharao.ks@emmvee.in>

**Cc** Suhas Donti Manjunatha <suhas.donthi@EMMVEE.IN>

Dear Shashikant C [shashikant.c@emmvee.in](mailto:shashikant.c@emmvee.in),

We hereby accept your resignation, and you will be relieved from duties and responsibilities as per Organizational/HR policies.

Regards,  
Jacob KM@IT  
T:+91 80-2217 4323 M:+91 98805 52062.

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**From:** Shashikant C <shashikant.c@emmvee.in>

**Sent:** 17 January 2025 14:26

**To:** Jacob Kiriyan Malayil <jacob.km@emmvee.in>; Narasimha Rao K S <narasimharao.ks@emmvee.in>

**Cc:** shashichougal1356@gmail.com

**Subject:** Resignation\_Letter

Dear Sir's,

I hope you are doing well. I am writing to formally resign from my position as Desktop Support Engineer at EMMVEE PHOTOVOLTAIC POWER PRIVATE LIMITED, with effect from **January 16, 2025**. I have submitted my resignation through the Greyt HR portal, and I kindly request that you consider releasing me from my duties as soon as possible.

I am truly grateful for the opportunities and experiences I have gained during my time here, and I appreciate the support from you and the entire team. I am committed to ensuring a smooth transition and am happy to assist in handing over my responsibilities or training a replacement if needed.

Please let me know if there are any formalities or documentation required from my side to complete this process.

I would appreciate it if you could confirm my last working day at your earliest convenience.

Thank you once again for everything.

Regards,  
Shashikant Chougala  
Desktop Support Engineer



**EMMVEE Photovoltaic Power Private Limited**

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