

MEENATCHI.G

3/2. Dhanalakshmi nagar,

Kalangal road, Sulur-641 402.

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CAREER OBJECTIVE

Quest to work in a real professional and competent atmosphere involving my enthusiasm aided with my efforts, contribution to the growth of the organization. Seeking a position to utilize my skills and abilities in the Pharmaceutical field that offers security and professional growth while being resourceful, innovative and flexible.

WORK EXPERIENCE

Assistant officer; Lakshmi life sciences Pvt Ltd, kurumbapalayam-641406, Duration from Aug-2022 to till now.

Company profile

Lakshmi life sciences ISO 13485: 2016, ISO 9001: 2015, Certified company engaged in the manufacturing of blood bag components, IOL components, Breathing circuits and filters (Sterile and Non sterile), Bone injectors, Insulin dispo pen, Anemia and Malaria Kits.

Microbiologist : Dynamic Techno Medicals pvt Ltd, Sulur-641402. Duration from JULY-2017- AUG-2021.

Company profile

Dynamic Techno Medicals ISO 13485: 2016 Certified company engaged in the manufacturing of Surgical Dressing (Sterile and Non Sterile), Cannula Fixator and Pad Fixator etc..

QA – senior executive: Carenow Medicals pvt Ltd, Mutugoundenpudur-641406. Duration from AUG-2021-FEB2022.

Company profile

Carenow Medicals ISO 13485: 2016, ISO 9001: 2015, Certified company engaged in the manufacturing of Drug products, Bath wipes, Surgical Dressing (Sterile) and etc..

ROLES AND RESPONSIBILITIES

- Microbial analysis of raw materials, finished products, stability samples
- Handling of Sterility, Bio burden test, Environmental monitoring, Hygiene test, Growth promotion test and preparation of Culture Suspension
- Monitoring of Fumigation activity
- Review and updating of trend (Bio burden & Environmental monitoring).
- Maintenance of microbial cultures and stock register for culture media. Documentation and usage of log books for all equipment in the Microbiology department
- Maintaining of Calibration Activities
- Review of Batch processing Record and Batch release report.
- And handling of Line clearance, in process activities stage wise.
- Analysis of Incoming Raw materials and Packing Materials
- Protocol and Report preparation for Clean Room validation and Equipment qualification.
- Test Report preparation for Raw material, Packing Material and Finished goods.
- Preparation of Quality plan, Control plan, Specification, work procedure and working instructions.
- Calculating the PPM from daily internal rejections and rectifying N.C's obtained on production.
- Finding the possible causes for N.C's obtained internally and preparing CAPA for it using fish bone diagram related analysis.
- Making a periodical inspection report and measuring as per sampling plan respective parameters.
- Conducting an autoclave, leak and special testing processes as specified by customers.
- Maintaining the ISO 9001:2015, ISO 13485:2016 related Documentations and conduct internal audit.
- And I have an ISO 13485:2016 internal auditor certificate.
- Presenting data's about monthly performance activities to management.
- Preparing CAPA analysis, Involving in KAIZAN activities, Solving a daily difficulties in production process to improve productivity.

EDUCATIONAL QUALIFICATIONS

- **BACHELOR OF SCIENCE (B.Sc. Microbiology)** from RVS College of arts and science, affiliated to Bharathiyar University with **65%** in the year 2017.
- **Higher Secondary** from Government girls Higher Secondary School, Sulur, affiliated to State Board of Tamilnadu with **67 %** marks in the year 2014.
- **Secondary** from Government girls Higher Secondary School, Sulur affiliated to State Board of Tamilnadu with **80 %** marks in the year 2012.

PROFICIENCY IN COMPUTERS

- Ms-Office
- WPS Office
- Open Office
- ERP (SAP)

PERSONAL PROFILE

Father's Name : Gopalakrishnan.P

Husband Name : Selvamani.M

Date of Birth : 26.06.1997

Mother Tongue : Tamil

Languages Known : Tamil and English

I hereby declare that the above furnished information is true and correct to the best of my knowledge.

Date:

Place:

(Meenatchi.G)