

EMPLOYEE BACKGROUND VERIFICATION FORM

COMPANY NAME : HML

Please note that it is mandatory for you to complete the form in all respects. The information you provide must be complete and correct and the same shall be treated in strict confidence.
The details on this form will be used for all official requirements should you join the organization.

Position applied for	Job Location
Territory Manager	Delhi

Personal Information	
Full Name of the Applicant	Pancard Number
CHETAN GUPTA	BBYPG0317A
Father's Full Name	Aadhaar Number
AJAYKUMAR GUPTA	543551986223
Husband Name	Date of Birth (DD/MM/YYYY)
	14-04-1991
Gender (MALE/FEMALE)	MOBILE NUMBER
MALE	8377865530
Personal Email ID	Nationality
gupta.chetan.14786@gmail.com	INDIAN
Official Email ID	Marital Status
chetan.gu@healthiummedtech.com	MARRIED

Permanent Address	Period of stay	
Qno. 54 Rehan Colony Jammu Pin 180005	From (Month/Year)	To (Month/Year)
	04/1991	
	Residence Mobile Number	Alternate Mobile number
Pincode	8377865530	
State		
Prominent Landmark		
Nearest Police Station		

Education Qualification - Please attach copy of Degree and Final year mark sheet

Name of the University	POST-GRADUATION Diploma	Dates Attended		Qualification Gained	ID /Roll No
		From	To	Name of the Course	
		dd/mm/yy	dd/mm/yy		
J K S BOTE	Engineering in Electronics & Communication	Aug 2011	June 2014	Eng Electronics & Comm Dip	2704 R11269
Name of the College NITS		Course Name / Specialization Diploma program in Electronics & Communication			

Please tick mark the documents submitted for this qualification along with this form

☒ Marksheet

☐ Provisional Certificate

☐ Degree Certificate

☐ None

Name of the University	GRADUATION	Dates Attended		Qualification Gained	ID /Roll No
		From	To	Name of the Course	
		dd/mm/yy	dd/mm/yy		
Name of the College		Course Name / Specialization			

Please tick mark the documents submitted for this qualification along with this form

☐ Marksheet

☐ Provisional Certificate

☐ Degree Certificate

☐ None

Name of the College	University / Board Name & Location	Dates Attended		Qualification Gained	ID /Roll No
		From	To	Name of the Course	
		dd/mm/yy	dd/mm/yy		
12TH STANDARD					
Shrikanth state open school	Shrikanth state open school	June 2014	June 2015	Science	12001448

Please tick mark the documents submitted for this qualification along with this form

☒ Marksheet

Name of the College	School / Board Name & Location	Dates Attended		Qualification Gained	ID /Roll No
		From	To	Name of the Course	
10TH STANDARD		dd/mm/yy	dd/mm/yy		
JKBOSE	JK BOSE	March 2006	May 2007	Regular Science	150096

Please tick mark the documents submitted for this qualification along with this form

☒ Marksheet

Employment History

Note: Please ensure that you are descriptive wherever necessary – e.g. If company has closed, do mention it.

Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.

Name of the Employer -1 (Latest Employment)		Address of Employer	
MERIL		Meril Corporate Office, Muktaad Nagar, Near Balakrishna Stadium, Chola Vapi - 396191	
Telephone No	Employee Code/No	Designation	UAN Number
	25994	Sr. ACM	101497328533
Employment Period		Reporting Manager's Name	Reporting Manager's Contact No
From	To	Raj Kumar Sharma	700 66 37 896
3-09-2024	02-08-2025		Reporting Manager's Email ID
			raj.kumar.sharma@merilife.com
Duties & Responsibilities		Reasons for leaving	
Heading JK, Ich and Himachal Pradesh		Growth	
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID	
First Salary drawn	Was this Position	Agency Details (if temporary or contractual), provide details	
	<input type="checkbox"/> Permanent		
Last Salary drawn	<input type="checkbox"/> Temporary		
	<input type="checkbox"/> Contractual		
Last Salary drawn	<input type="checkbox"/> Temporary		

☐ Contractual

Please tick mark the documents submitted for this employment

☐ Service Certificate

☐ Relieving letter

☒ Offer letter

☐ Any Other

☐ None

(please specify)

Employment History - Please attach a copy of your relieving letter/service certificate

Name of the Employer -2 (Ex-Employment)

Address of Employer

Healthium

Healthium

Telephone No

Employee Code/No

Designation

UAN Number

701219

Sr. Field Manager

101492328533

Employment Period

Reporting Manager's Name

Reporting Manager's Contact No

From

To

Ranesh Jain

Reporting Manager's Email ID

13-03-2023

29-08-2024

Duties & Responsibilities

Reasons for leaving

Handling J&K

Growth

HR-Human Resource Contact Person Name & Contact Number

HR - Human Resource Contact Person Email ID

First Salary drawn

Was this Position

Agency Details (if temporary or contractual), provide details

☐ Permanent

Last Salary drawn

☐ Temporary

☐ Contractual

Please tick mark the documents submitted for this employment

☐ Service Certificate

☒ Relieving letter

☐ Offer letter

☐ Any Other

☐ None

(please specify)

Documents Required (Mandatory)

Education:

- Photocopy of degree certificate and final mark sheet of all examinations

Employment

- Photocopy of relieving / experience letter for each employer mentioned in the form

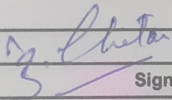
Identity & Address Proof

- Pan Card / Passport Copy/ Driving License / Aadhaar Copy / Bank Passbook / Voter ID

Declaration and Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company .

Chetan Gupta		13-08-2025
Full Name of the Candidate	Signature	Date of Form Filled