

April 08, 2025

Increment Letter

Dear Mr.KUNAL SAHA,

We are glad to inform you that you will get an increment in your CTC of Rs.3029/- based on your performance & recommendations. The revision shall be effective from **April 1, 2025**

Please find below your revised salary break-up, which will be effective from April 1, 2025. The same supersedes all previous salary break-up provided to you earlier.

Emp. Code : 1511

Name : Mr.KUNAL SAHA

Date of Joining : 08/Sep/2017

Designation : Customer Service Representative

Particulars	Amount in Rs. [Per Month]
Basic	17039
Conveyance Allowance	1600
Medical Allowance	1250
House Rent Allowance	6816
Education Allowance	852
Other Allowances	7903
Gross Salary (Per Month)	35460
Other Benefits	Amount in Rs. [Per Month]
Employer contribution to Provident Fund (per month)	1800

Additional benefits:

1. Gratuity and leave Encashment as per company policy. Coverage under Group Personnel Accident Plan and Insurance plan as determined by the company from time to time.
2. Ex-Gratia/Bonus and incentives at the discretion of the company.

NOTE:

1. Appropriate tax will be deducted at the applicable tax rates, as amended from time to time.
2. Annexure 1 (CTC) is attached herewith. This is applicable as per current statutory and wage policy. The Management will change, merge, bifurcate or modify the salary structure based on changes in wage/statutory policy/business requirement from time to time.
3. You were hired for a contractual project at Medi Transcare Pvt. Ltd., and the other terms and conditions of your appointment letter remain unchanged.

For, **Medi Transcare Private Limited**

Manager - Personnel

Corporate Office :

506-508, Satyam – 64, Opp. Gujarat High Court, S. G. Highway, Ahmedabad 380 061. Gujarat, India.

E-mail : info@meditranscare.com | Web : www.meditranscare.com

Annexure 1

Name: Mr.KUNAL SAHA

Particulars	Amt.(Rs.)
Basic	17039
Medical Allowance	1250
Conveyance Allowance	1600
House Rent Allowance	6816
Education Allowance	852
Other Allowances	7903
Gross Salary	35460
Provident Fund (Employee)	1800
ESIC (Employee)	0
Professional Tax	200
Total Deduction	2000
Net Take Home	33460
Provident Fund (Employer)	1800
PF EDLI	150
ESIC (Employer)	0
EX – Gratia	1419
Gratuity	819
Privilege Leave	1147
Group Personal Accident	100
CTC (Per Month)	40895
TOTAL CTC (Per Annum)	490740

Note - This CTC break up is applicable as per current statutory and wage policy. The Management will change, merge, bifurcate or modify the salary structure based on changes in wage/statutory policy/business requirement from time to time.