



31 January 2024

To,

Ms. Tejaswini B B
Employee Code: 61111

Dear Ms. Tejaswini B B,

Sub. : **CONFIRMATION OF APPOINTMENT**

1. You had been appointed on probation as a "Management Trainee in Sales & Marketing Department" in our organization at Vapi vide letter 12 June 2023.
2. Pursuant to the performance review(s) that you had with us since your joining, you are hereby confirmed as a "Product Executive in Sales & Marketing Department" with the effect 12 December 2023.
3. All other terms & conditions contained in your letter of appointment dated 12 June 2023 shall continue to be applicable and binding on you. Your other terms & conditions of employment not specifically mentioned in your letter of appointment and this letter will be governed by model Standing orders applicable in the factory.
4. In the event that you have any doubts, grievances or suggestions about our products, technology or way of working, we would encourage you to discuss the same with your superior and / or the HR department in the unit. We welcome your suggestions.

We wish you the best in your services with us and trust that you will find this period of mutual association very enriching.

Yours sincerely,

For, Meril Healthcare Pvt. Ltd.

HEMCHANDRA
YADUNANDAN
PANJIKAR

Digitally signed by
HEMCHANDRA YADUNANDAN
PANJIKAR
Date: 2024.01.31 19:59:28 +05'30'

Dr. H. C. Panjikar
Group Head – Human Capital & Administration

Enclosed: A copy of "Ethical code of Conduct for employees" is attached herewith for your perusal. Please note that the having accepted the terms of appointment we conclude that you have read, understood and have confirmed to abide by this code of conduct.

My date of birth is: 10/03/1996 Signature: Tejaswini B B Date : 13/02/2024

Meril Healthcare Pvt. Ltd. | CIN: U24230GJ2011PTC065022

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