

Re: Resignation - Tejaswini BB

Manish Deshmukh <manish.deshmukh@merillife.com>

Thu, 04 Sep 2025 12:04:46 AM +0530

To "tejaswini.bb" <tejaswini.bb@merillife.com>, "Vaibhav Anant Chavan" <vaibhav.chavan@merillife.com>

Cc "Amit Jha" <amit.jha@merillife.com>

Dear Vaibhav,
Resignation of Tejaswini has been accepted
Rgds,
ManiSh

----- On Wed, 03 Sep 2025 14:04:49 +0530 Tejaswini B B <tejaswini.bb@merillife.com> wrote -----

Dear Manish Sir,

This is with reference to our WhatsApp conversation where you kindly confirmed the acceptance of my resignation.

Requesting you to please share the formal approval over an email at your earliest convenience.

This will help the HR team officially initiate the relieving process.

Thanks and regards,

Tejaswini BB
Product Executive - Orthopedics
Ph no: 9448120937
Meril Healthcare Pvt Ltd, Bangalore

From: Tejaswini B B <tejaswini.bb@merillife.com>
To: "Amit Jha" <amit.jha@merillife.com>
Cc: "Manish Deshmukh" <manish.deshmukh@merillife.com>, "Vaibhav Anant Chavan" <vaibhav.chavan@merillife.com>
Date: Mon, 01 Sep 2025 11:04:32 +0530
Subject: Re: Resignation - Tejaswini BB

Noted sir. I will prepare the Excel sheet with details of the work in progress, responsibilities currently being handled by me. I will also schedule time to hand over the same to Saloni as requested.

Thanks and regards,

Tejaswini BB
Product Executive - Orthopedics

Ph no: 9448120937
Meril Healthcare Pvt Ltd, Bangalore

From: Amit Jha <amit.jha@merillife.com>
To: "Tejaswini B B" <tejaswini.bb@merillife.com>
Cc: "Manish Deshmukh" <manish.deshmukh@merillife.com>, "Vaibhav Anant Chavan" <vaibhav.chavan@merillife.com>
Date: Mon, 01 Sep 2025 10:48:00 +0530
Subject: Re: Resignation - Tejaswini BB

Hi Tejaswini,

Thanks for your email, i am sure you thought wisely on your decision??
It is to short notice, we will adhere to company policy for same.

Meanwhile will drop you separate email where you can define Task which you are currently handling and you can handover meanwhile same to Saloni.

Dr Amit Jha
+919930269128

From: Tejaswini B B <tejaswini.bb@merillife.com>
To: "Manish Deshmukh" <manish.deshmukh@merillife.com>
Cc: "Amit Jha" <amit.jha@merillife.com>, "Vaibhav Anant Chavan" <vaibhav.chavan@merillife.com>
Date: Mon, 01 Sep 2025 08:46:29 +0530
Subject: Resignation - Tejaswini BB

Dear Manish Sir,

I am writing to formally resign from my position as **Product Executive** at **Meril Healthcare Pvt Ltd**.

Due to urgent requirements from my new employer, I request to be relieved at the earliest, with my last working day on 10/09/2025.

I truly appreciate the support, guidance, and opportunities I have received during my tenure here. It has been a privilege to work with you and the team, and I am grateful for the learning and experience I have gained.

I will do my best to complete pending tasks and ensure a smooth handover before my departure. I hope you will understand my situation and kindly accept my request for an early release.

Thank you once again for your support.

Regards,

Tejaswini BB
Product Executive - Orthopedics
Ph no: 9448120937
Meril Healthcare Pvt Ltd, Bangalore

