

EMPLOYEE BACKGROUND VERIFICATION FORM					
COMPANY NAME : HML					
Please note that it is mandatory for you to complete the form in all respects. The information you provide must be complete and correct and the same shall be treated in strict confidence. The details on this form will be used for all official requirements should you join the organization.					
Position applied for			Job Location		
Head Marketing, Advance Surgery			Bangalore		
Personal Information					
Full Name of the Applicant			Pancard Number	Aadhaar Number	
Sanat Kumar Gupta			AKCPG2895H	683400504134	
Father's Full Name	Purshotam Dass Gupta		Date of Birth (DD/MM/YYYY)		
Spouse Name	Nitika Bansal		05-08-1982		
Gender (MALE/FEMALE)	MOBILE NUMBER		Nationality	Marital Status	
Male	9731600889		Indian	Married	
Personal Email ID			Official Email ID		
Sanat.imt@gmail.com			sapphiremedtechai@gmail.com		
Permanent Address			Period of stay		
94-F, Rishi Nagar Opposite Income Tax Complex Ludhiana			From (Month/Year)		To (Month/Year)
			1st June 2023		Till Date
			Residence Mobile Number		Alternate Mobile number
Pincode	141001	9731600889		8123403030	
State	Punjab				
Prominent Landmark	Income Tax Complex				
Nearest Police Station	Rishi Nagar				

Education Qualification - Please attach copy of Degree and Final year mark sheet					
Name of the University	POST GRADUATION	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy	Name of the Course	
IMT Ghaziabad, Burdwan University	Masters in International Business	2004	2006	MIB	
Name of the College		Course Name / Specialization			
IMT Ghaziabad		Masters in International Business			
Please tick mark the documents submitted for this qualification along with this form <input type="checkbox"/> Marksheet <input type="checkbox"/> Provisional Certificate <input type="checkbox"/> Degree Certificate <input type="checkbox"/> None					
Name of the University	GRADUATION	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy	Name of the Course	
Punjab University, Chandigarh	BSc.	2001	2004	B.Sc.	52365
Name of the College		Course Name / Specialization			

Arya College, Ludhiana			B.Sc. Medical		
Please tick mark the documents submitted for this qualification along with this form					
<input type="checkbox"/> Marksheet <input type="checkbox"/> Provisional Certificate <input type="checkbox"/> Degree Certificate <input type="checkbox"/> None					
Name of the College	University / Board Name & Location	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
12TH STANDARD		dd/mm/yy	dd/mm/yy	Name of the Course	
K.V.M Ludhiana	CBSC	1999	2000		2228696
Please tick mark the documents submitted for this qualification along with this form					
<input type="checkbox"/> Marksheet					
Name of the College	School / Board Name & Location	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
10TH STANDARD		dd/mm/yy	dd/mm/yy	Name of the Course	
Sacred Heart Boys, Ludhiana	CBSC	1997	1998		2135217
Please tick mark the documents submitted for this qualification along with this form					
<input type="checkbox"/> Marksheet					

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Employment History			
Note: Please ensure that you are descriptive wherever necessary – e.g. If company has closed, do mention it. Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.			
Name of the Employer -1 (Latest Employment)		Address of Employer	
Smartkart Retail/ SapphireMedtech		342, 342A, National Road Ghumar Mandi, Ludhiana	
Telephone No	Employee Code/No	Designation	UAN Number
9731600889	N/A	Proprietor	
Employment Period		Reporting Manager's Name	Reporting Manager's Contact No
From	To		
		Self Employment	Reporting Manager's Email ID
Jun-23	Till Date		
Duties & Responsibilities		Reasons for leaving	
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID	
First Salary drawn	Was this Position <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details	
Last Salary drawn			
Last Salary drawn			
Please tick mark the documents submitted for this employment <input type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/> Any Other (please specify) <input type="checkbox"/> None			
Employment History - Please attach a copy of your relieving letter/service certificate			
Name of the Employer -2 (Ex-Employment)		Address of Employer	
3M India		3M India, Bangalore	
Telephone No	Employee Code/No	Designation	UAN Number
		Head Marketing	100330406366
Employment Period		Reporting Manager's Name	Reporting Manager's Contact No
From	To		
		Rajiv Gupta/ Bee Hong Toh	Reporting Manager's Email ID
Oct-10	May-23		grajiv1@mmm.com
Duties & Responsibilities		Reasons for leaving	
Marketing		Started own business	
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID	
First Salary drawn	Was this Position <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details	
Last Salary drawn			
Last Salary drawn			
Please tick mark the documents submitted for this employment <input type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/> Any Other (please specify) <input type="checkbox"/> None			
Documents Required (Mandatory)			
Education: • Photocopy of degree certificate and final mark sheet of all examinations			
Employment • Photocopy of relieving / experience letter for each employer metioned in the form			


Identity & Address Proof

- Pan Card / Passport Copy/ Driving License / Aadhaar Copy / Bank Passbook / Voter ID

Declaration and Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company .

Sanat Kumar Gupta		17-09-2025
Full Name of the Candidate	Signature	Date of Form Filled