

Wuerth Elektronik India Private Limited
Circuit Board Technology

Brigade Software Park, Block A, 3rd Floor, NO 42, 27th Cross
2nd Stage, Banashankari, Bangalore 560070

Mysore Office : Plot No. 27, III Phase, Koorgally Industrial Area, Koorgally Village,
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CIN NO - U72200KA2001PTC029349



9th March 2021

Mr. Ashoka L
Emp ID: 10231

Dear Mr. Ashoka,

Subject: Resignation Acceptance
Ref: Your Resignation Letter dated 26th February 2021

We are in receipt of your resignation letter dated 26th February 2021. Your resignation has been accepted. Please note that as per the Terms of your Appointment letter, you are required to serve three months' notice. Accordingly, you will be relieved from the services of the Company at the end of your shift hours on 25th May 2021, subject to your adhering to the following terms during the notice period.

- Performance and quality of work shall be maintained.
- Knowledge Transfer shall be done to the person identified by your superior and as per his advise.
- Availing any type of leave shall not be permitted. In the event of any medical emergency which necessitates leave, can be considered subject to the extension of notice period to the extent of number of days leave sanctioned.

You will be required to submit the No Due Certificate before getting relieved, to enable us to prepare Full & Final settlement of your accounts for effecting the payments due to you, if any.

With regards,

for **Wuerth Elektronik India Private Limited**


Gopalkrishna Sastry
General Manager - HR & Admin.