

EMPLOYEE BACKGROUND VERIFICATION FORM

COMPANY NAME : HML

Please note that it is mandatory for you to complete the form in all respects. The information you provide must be complete and correct and the same shall be treated in strict confidence.

The details on this form will be used for all official requirements should you join the organization.

Position applied for

Job Location

Asst. Manager - Procurement

Peenya - Bangalore

Personal Information

Full Name of the Applicant

Pancard Number

Aadhaar Number

Ashok L

BJQPA620E

448835551338

Father's Full Name

Lakshmana Bangera

Date of Birth 28 AUG 1992

Spouse Name

Meghana B

Gender (MALE/FEMALE)

MOBILE NUMBER

Nationality

Marital Status

Male

9902821446

Indian

Married

Personal Email ID

Official Email ID

Ashokbangera007@gmail.com

Ashok.l@reckitt.com

Permanent Address

Period of stay

Rental Address:

No 3236, 2nd Floor, 21st C Main Road, Vijaynagar 2nd Mysore 570018

From (Month/Year)

To (Month/Year)

01st JAN 2024

Present

Residence Mobile Number

Alternate Mobile number

Pincode

570018

1E+10

State

Karnataka

Prominent Landmark

K D Circle

Nearest Police Station

Vijaynagar Police Station

Education Qualification - Please attach copy of Degree and Final year mark sheet

Name of the University	POST GRADUATION	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy	Name of the Course	
Name of the College		Course Name / Specialization			

Please tick mark the documents submitted for this qualification along with this form

☐ Marksheet
 ☐ Provisional Certificate
 ☐ Degree Certificate
 ☐ None

Name of the University	GRADUATION	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy	Name of the Course	
Mysore University	B Com				
Name of the College		Course Name / Specialization			

Please tick mark the documents submitted for this qualification along with this form

☐ Marksheet
 ☐ Provisional Certificate
 ☐ Degree Certificate
 ☐ None

Name of the College	University / Board Name & Location	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy	Name of the Course	
12TH STANDARD					
Vidyavardhaka PU Collage	Karnataka State Board				

Please tick mark the documents submitted for this qualification along with this form

☐ Marksheet

Name of the College	School / Board Name & Location	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy	Name of the Course	
10TH STANDARD					
Brindavan High School	Karnataka State Board				

Please tick mark the documents submitted for this qualification along with this form

☐ Marksheet

Employment History

Note: Please ensure that you are descriptive wherever necessary – e.g. If company has closed, do mention it. Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.

Name of the Employer -1 (Latest Employment)		Address of Employer	
Wuerth Elektronik India Pvt Ltd		ot No 27, III Pahse, Koorgally Industrial Area, Off Hunsur Road, Mysore	
Telephone No	Employee Code/No	Designation	UAN Number
8212408017		Executive Procurement	100028562153
Employment Period		Reporting Manager's Name	Reporting Manager's Contact No
From	To		
2014	2021	Pramod Kumar Shetty	Reporting Manager's Email ID
Duties & Responsibilities		Reasons for leaving	
P2P		Further growth	
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID	
Santhosh Shetty - 9901723458			
First Salary drawn	Was this Position <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details	
Last Salary drawn			
Last Salary drawn	<input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	56000/-	
Please tick mark the documents submitted for this employment			
<input type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/> Any Other (please specify)			
<input type="checkbox"/> None			

Employment History - Please attach a copy of your relieving letter/service certificate

Name of the Employer -2 (Ex-Employment)		Address of Employer	
Reckitt Beckiser India Pvt Ltd		No 61 62 Hootagly Industrial Area, Mysore 570018	
Telephone No	Employee Code/No	Designation	UAN Number
0821 2402520	854253	Executive Procurement	
Employment Period		Reporting Manager's Name	Reporting Manager's Contact No
From	To		
2021	Present	Jeenal Dave	Reporting Manager's Email ID
Duties & Responsibilities		Reasons for leaving	
P2P			
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID	
Raghavendran - 9738599850			
First Salary drawn	Was this Position <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details	
Last Salary drawn			
Please tick mark the documents submitted for this employment			

- ☐ Service Certificate ☐ Relieving letter ☐ Offer letter ☐ Any Other
☐ None (please specify)

Documents Required (Mandatory)

Education:

- Photocopy of degree certificate and final mark sheet of all examinations

Employment

- Photocopy of relieving / experience letter for each employer mentioned in the form

Identity & Address Proof

- Pan Card / Passport Copy/ Driving License / Aadhaar Copy / Bank Passbook / Voter ID


Declaration and Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Full Name of the Candidate	Signature	Date of Form Filled

Anshul. L


12 Aug 25

12 Aug 25