

--- On Tue, 09 Apr 2024 09:38:16 +0530

[soumodeep.tarafdar@merillife.com](mailto:soumodeep.tarafdar@merillife.com) wrote ----

Respected Sir,

I am writing to formally **resign** from my position as Territory Sales Manager (TSM) at **Meril** Endosurgery, effective one month from today's date (09.04.24). And my last working day will be (09.05.24). Please consider this letter as my official notice in accordance with the terms of my employment contract.

I have thoroughly enjoyed my time at **Meril** and am grateful for the opportunities for professional and personal development that you have provided me during my tenure. However, after careful consideration, I have decided to pursue a new opportunity that aligns more closely with my long-term career goals.

During the next month, I am committed to ensuring a smooth transition of my responsibilities. I am willing to provide any necessary support to ensure that all ongoing projects are completed successfully.

I want to express my gratitude to you and the entire team for your support and guidance throughout my time here. It has been a pleasure working with such a dedicated and talented group of individuals as well as the seniors too.

Thank you once again for the opportunities and experiences I have gained at **Meril**. I wish the company continued success in the future.

Sincerely,

*Soumodeep Tarafdar*  
**Territory Sales Manager (P3)**  
**7003814458**

---- On Wed, 10 Apr 2024 11:02:58 +0530  
[rupak.chanda@merillife.com](mailto:rupak.chanda@merillife.com) wrote ----

Dear Soumodeep,

Accepted

Last working date will be 09.05.2024.

Regards

Rupak Chanda

---

---- On Tue, 09 Apr 2024 09:38:16 +0530  
[soumodeep.tarafdar@merillife.com](mailto:soumodeep.tarafdar@merillife.com) wrote ----

Respected Sir,

I am writing to formally **resign** from my position as Territory Sales Manager (TSM) at **Meril** Endosurgery, effective one month from today's date (09.04.24). And my last working day will be (09.05.24). Please consider this letter as my official notice in accordance with the terms of my employment contract.