

EMPLOYEE BACKGROUND VERIFICATION FORM					
COMPANY NAME : HML					
<p>Please note that it is mandatory for you to complete the form in all respects. The information you provide must be complete and correct and the same shall be treated in strict confidence.</p> <p>The details on this form will be used for all official requirements should you join the organization.</p>					
Position applied for			Job Location		
Personal Information					
Full Name of the Applicant			Pancard Number	Aadhaar Number	
Nishan J kotian			BIEPN6419D	656233322255	
Father's Full Name	Janu B poojary		Date of Birth (DD/MM/YYYY)		
Husband Name	—		01/05/1999		
Gender (MALE/FEMALE)	MOBILE NUMBER		Nationality	Marital Status	
Male	7349371090		Indian	Single	
Personal Email ID - nishan.jkotian@gmail.com			Official Email ID - nishanjkotian@gmail.com		
Permanent Address			Period of stay		
Sai sadana Aikata post and village Mangalore Tq D.K. 574141			From (Month/Year)	To (Month/Year)	
			1999	present	
			Residence Mobile Number	Alternate Mobile number	
Pincode	574141	—		7975064175	
State	Karnataka				
Prominent Landmark	Kinnigoli				
Nearest Police Station	Mulki				
Education Qualification - Please attach copy of Degree and Final year mark sheet					
Name of the University	POST GRADUATION	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy	Name of the Course	
Mangalore university	MSc Biotechnology	2019	2021	Biotechnology	193013612
Name of the College			Course Name / Specialization		
Alvas college Moodbidri			MSc Biotechnology		
Please tick mark the documents submitted for this qualification along with this form					
<input type="checkbox"/> Marksheet <input type="checkbox"/> Provisional Certificate <input type="checkbox"/> Degree Certificate <input type="checkbox"/> None					

Name of the University	GRADUATION	Dates Attended		Qualification	ID /Roll No
		From	To	Gained	
		dd/mm/yy	dd/mm/yy	Name of the Course	
Mangalore university	Bsc	2017	2019	Zoology Biotechnology Chemistry	161152415
Name of the College		Course Name / Specialization			
Please tick mark the documents submitted for this qualification along with this form					
<input type="checkbox"/> Marksheet <input type="checkbox"/> Provisional Certificate <input type="checkbox"/> Degree Certificate <input type="checkbox"/> None					
Name of the College	University / Board Name & Location	Dates Attended		Qualification	ID /Roll No
		From	To	Gained	
		dd/mm/yy	dd/mm/yy	Name of the Course	
12TH STANDARD					
Pompei pre-university college Aikata	state board	2015	2016	PCMB	681706
Please tick mark the documents submitted for this qualification along with this form					
<input type="checkbox"/> Marksheet					
Name of the College	School / Board Name & Location	Dates Attended		Qualification	ID /Roll No
		From	To	Gained	
		dd/mm/yy	dd/mm/yy	Name of the Course	
10TH STANDARD					
Munaji desai residential school karnaje	state board	2012	2014	SSLC	20140562903
Please tick mark the documents submitted for this qualification along with this form					
<input type="checkbox"/> Marksheet					



**Employment History**

Note: Please ensure that you are descriptive wherever necessary – e.g. If company has closed, do mention it. Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.

Name of the Employer -1 (Latest Employment)		Address of Employer	
Onesource Pharma Ltd		Doddaballapur	
Telephone No	Employee Code/No	Designation	UAN Number
—	152105	Executive	101790552286
Employment Period		Reporting Manager's Name	Reporting Manager's Contact No
From	To	Pradeep Joshi	7760682452
Feb-2022	sep-2025		Reporting Manager's Email ID
		—	
Duties & Responsibilities		Reasons for leaving	
Microbiologist		Growth	
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID	
First Salary drawn	Was this Position <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details	
Last Salary drawn	<input type="checkbox"/> Temporary <input type="checkbox"/> Contractual		
Last Salary drawn	<input type="checkbox"/> Temporary <input type="checkbox"/> Contractual		
Please tick mark the documents submitted for this employment			
<input type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/> Any Other (please specify)			
<input type="checkbox"/> None			

**Employment History - Please attach a copy of your relieving letter/service certificate**

Name of the Employer -2 (Ex-Employment)		Address of Employer	
Telephone No	Employee Code/No	Designation	UAN Number
			101790552286
Employment Period		Reporting Manager's Name	Reporting Manager's Contact No
From	To		
			Reporting Manager's Email ID
Duties & Responsibilities		Reasons for leaving	
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID	
First Salary drawn	Was this Position <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details	
Last Salary drawn			
Please tick mark the documents submitted for this employment			
<input type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/> Any Other (please specify)			
<input type="checkbox"/> None			

**Documents Required (Mandatory)**Education:

- Photocopy of degree certificate and final mark sheet of all examinations

Employment

- Photocopy of relieving / experience letter for each employer mentioned in the form


Identity & Address Proof

- Pan Card / Passport Copy/ Driving License / Aadhaar Copy / Bank Passbook / Voter ID

**Declaration and Authorization**

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Nishan J kotian		22/09/25
Full Name of the Candidate	Signature	Date of Form Filled