

EMPLOYEE BACKGROUND VERIFICATION FORM

COMPANY NAME : HML

Please note that it is mandatory for you to complete the form in all respects. The information you provide must be complete and correct and the same shall be treated in strict confidence.

The details on this form will be used for all official requirements should you join the organization.

Position applied for		Job Location	
Personal Information			
Full Name of the Applicant Nishan J kotian		Pancard Number	Aadhaar Number
		BI EPN6419D	6562333222 55
Father's Full Name	Janu B Poojary		
Husband Name	—		
Gender (MALE/FEMALE)	MOBILE NUMBER		Nationality
Male	7349371090		Indian
Personal Email ID - nishanjkotian@gmail.com		Official Email ID - nishanjkotian@gmail.com	

Permanent Address		Period of stay	
Sai Sadana Aikala post and village Mangalore Tz D.k. 574191		From (Month/Year)	To (Month/Year)
		1999	Present
		Residence Mobile Number	Alternate Mobile number
Pincode	574141	—	7975064175
State	Karnataka		
Prominent Landmark	Kinnigoli		
Nearest Police Station	Mukki		

Education Qualification - Please attach copy of Degree and Final year mark sheet					
Name of the University		POST GRADUATION		Dates Attended	Qualification Gained
				From	
Mangalore university		MSc Biotechnology		dd/mm/yy	dd/mm/yy
				Name of the Course	
2019		2021		Biotechnology	193013612
Name of the College			Course Name / Specialization		
Alvas college moodbidri			MSc Biotechnology		
Please tick mark the documents submitted for this qualification along with this form					
<input type="checkbox"/> Marksheets		<input type="checkbox"/> Provisional Certificate		<input type="checkbox"/> Degree Certificate	
<input type="checkbox"/> None					

Name of the University	GRADUATION	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy	Name of the Course	
Mangalore University	BSC	2017	2019	Zoology Biotechnology Chemistry	161152415
Name of the College		Course Name / Specialization			

Please tick mark the documents submitted for this qualification along with this form

Marksheets Provisional Certificate Degree Certificate None

Name of the College	University / Board Name & Location	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy	Name of the Course	
12TH STANDARD					
Pompei post-university college Aikala	state board	2015	2016	PCMB	681706

Please tick mark the documents submitted for this qualification along with this form

Marksheets

Name of the College	School / Board Name & Location	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy	Name of the Course	
10TH STANDARD					
Morarji Desai Residential school Kammaje	state board	2012	2014	SSLC	20140562903

Please tick mark the documents submitted for this qualification along with this form

Marksheets

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Employment History

Note: Please ensure that you are descriptive wherever necessary – e.g. If company has closed, do mention it. Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.

Name of the Employer -1 (Latest Employment)		Address of Employer	
One source pharma Ltd		Doddaballapur	
Telephone No	Employee Code/No	Designation	UAN Number
—	152105	Executive	101790552286
Employment Period		Reporting Manager's Name	Reporting Manager's Contact No
From	To		7760682452
Feb - 2022	sep - 2025	Pradeep joshi	Reporting Manager's Email ID —
Duties & Responsibilities		Reasons for leaving	
microbiologist		Growth	
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID	
First Salary drawn		Was this Position <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details
Last Salary drawn			
Last Salary drawn			
Please tick mark the documents submitted for this employment <input type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/> Any Other (please specify) <input type="checkbox"/> None			
Employment History - Please attach a copy of your relieving letter/service certificate			
Name of the Employer -2 (Ex-Employment)		Address of Employer	
Telephone No	Employee Code/No	Designation	UAN Number
			101790552286
Employment Period		Reporting Manager's Name	Reporting Manager's Contact No
From	To		
			Reporting Manager's Email ID
Duties & Responsibilities		Reasons for leaving	
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID	
First Salary drawn		Was this Position <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details
Last Salary drawn			
Please tick mark the documents submitted for this employment <input type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/> Any Other (please specify) <input type="checkbox"/> None			

Documents Required (Mandatory)Education:

- Photocopy of degree certificate and final mark sheet of all examinations

Employment

- Photocopy of relieving / experience letter for each employer mentioned in the form

Identity & Address Proof

- Pan Card / Passport Copy/ Driving License / Aadhaar Copy / Bank Passbook / Voter ID

Declaration and Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Nishan J Kotian		22/09/25
Full Name of the Candidate	Signature	Date of Form Filled