

Dated : 30/11/2023

**Satyabrata Ghosh**  
**Emp. Code: 85874**

Dear Satyabrata Ghosh,

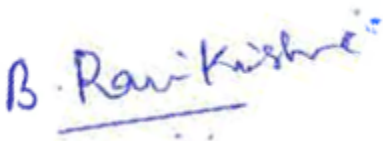
**Sub: Relieving Letter**

We refer to your letter dated **August 1, 2023** tendering your resignation from the services of the Company from the position of **Territory Manager**.

Your resignation has been accepted vide our letter dated **August 1, 2023**, and you are being relieved from the services of our Company with effect from the closing hours of **August 1, 2023**.

We wish you all the best for your future endeavors.

Yours faithfully  
For **DR REDDY'S LABORATORIES LTD.**



**Authorized Signatory**

Note: (This is a system-generated letter with scanned signature of the authorized signatory).

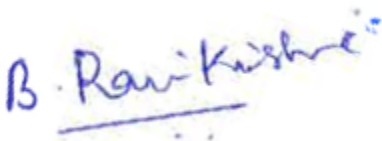
Dated : 30/11/2023

## SERVICE CERTIFICATE

This is to Certify that **Satyabrata Ghosh, Emp. Code : 85874** was an employee of our organization from **March 1, 2023 to August 1, 2023**. His designation at the time of Leaving was **Territory Manager**. The particulars of last drawn salary (per annum) are as given below:

Component	Amount Rs.
Basic	180000
H R A	72000
Conveyance	0
Education Allow	2400
M G B	65304
Special Allowance	0
Car Fuel & Maintenance Reimbursement	0
National Pension System	0
Leave Travel Assistance	99996
Provident Fund	21600
Bonus / Ex-gratia	16800
Car Entitlement	0
Superannuation	0
<b>TOTAL :</b>	<b>458100</b>

For Dr. Reddy's Laboratories Ltd

**Authorized Signatory**

Note: (This is a system-generated letter with scanned signature of the authorized signatory).